



LASELL

UNIVERSITY

2024 Annual Security & Fire Report

This report is prepared annually to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The report has been prepared by Maryrose Anthes, Director of Compliance and Title IX/Section 504 Coordinator, Jennifer O'Keeffe, Chief of Staff and General Counsel, and Robert Shea, Chief of Police. The report was prepared in cooperation with the Office of Residential Life and the Office of Student Affairs and utilizes information received from local law enforcement organizations. The statistics contained in this report include those incidents that were reported to the Campus Police, the Newton Police, and Lasell University Campus Security Authorities.



OBTAINING A COPY OF THE REPORT

An email notification is sent annually to all enrolled students and employees, which provides them with the link to this report. Printed copies of the report can be obtained at the offices of the Lasell University Police, Student Affairs, and the Office of Undergraduate Admission and at Human Resources. All prospective students and employees may receive a copy by calling Lasell University or by visiting the University's website.

Contents

THE LASELL UNIVERSITY POLICE DEPARTMENT - WINSLOW HALL, EXTENSION 2269/2279	7
CAMPUS SAFETY	8
REPORTING A CRIME	8
VOLUNTARY CONFIDENTIAL REPORTING	8
SECURITY AWARENESS PROGRAMS.....	9
CRIME LOG.....	9
EMERGENCY PHONES	9
CRIME PREVENTION.....	10
TIMELY WARNINGS	10
SHUTTLE/ESCORT SERVICE	10
ACCESS TO CAMPUS BUILDINGS	11
ACCESS TO RESIDENCE HALLS	11
EMERGENCY RESPONSE & EVACUATION PROCEDURES.....	11
NOTIFICATION PROCEDURES	12
CLASSIFYING EVENTS.....	13
<i>Level I Event</i>	13
<i>Level II Event</i>	14
<i>Level III Event</i>	14
EVACUATIONS.....	15
EMERGENCY DRILLS & TESTING	15
ISOLATION & QUARANTINE	15
<i>Isolation</i>	15
<i>Quarantine</i>	15
MISSING PERSONS PROCEDURES	16
<i>Missing Person Contact</i>	16
<i>Students Under the Age of 18 and Not Emancipated</i>	17
<i>Students Between The Age of 18 and 21</i>	17
<i>Official Notification Procedures for Missing Persons</i>	17
<i>Campus Communications About Missing Students</i>	18
DRUG, ALCOHOL, & SUBSTANCE ABUSE	18
ALCOHOL	18
<i>Alcohol Policy</i>	18
<i>Massachusetts State Law</i>	18
<i>Lasell University Policy</i>	19
<i>Guidelines</i>	19
<i>Additional Information for "Dry" Buildings</i>	20
<i>Additional Information for Suites-Style Buildings</i>	20
<i>Enforcement</i>	21
<i>Sanctions for Violations of Alcohol Policy</i>	21
OTHER DRUGS.....	21
<i>Other Drugs Policy</i>	21
<i>Massachusetts and Federal Laws</i>	22
<i>Lasell University Policy</i>	22
HEALTH EDUCATION PROGRAMS	23
SEXUAL ASSAULT, SEXUAL HARASSMENT, DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING	24
WHAT THIS MEANS TO LASELL EMPLOYEES	24
TITLE IX TEAM MEMBERS AND CONTACT INFORMATION:	24
PREVENTION AND AWARENESS PROGRAMS RELATED TO SEXUAL ASSAULT, SEXUAL HARASSMENT, DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING	24
PROCEDURE TO FOLLOW IF A CRIME OF SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, OR STALKING HAS OCCURRED	26
SEXUAL ASSAULT	26
MASSACHUSETTS LAW	28
<i>Rape</i>	28
<i>Domestic Violence</i>	28

<i>Stalking</i>	29
LASELL UNIVERSITY’S POLICY	29
LASELL UNIVERSITY TITLE IX POLICY	29
INTRODUCTION	29
I. POLICY STATEMENT	30
II. SCOPE	30
III. PROHIBITED CONDUCT	30
OTHER CONDUCT VIOLATIONS.....	33
IV. THE TITLE IX COORDINATOR AND SUPPORTIVE MEASURES	33
THE TITLE IX COORDINATOR	33
THE TITLE IX TEAM	34
SUPPORTIVE MEASURES.....	35
V. CONFIDENTIAL EMPLOYEES	37
CURRENT CONFIDENTIAL RESOURCE ADVISORS.....	38
VI. REPORTING OPTIONS	38
REPORTING TO LASELL UNIVERSITY.....	38
REPORTING TO LAW ENFORCEMENT	39
TIMELINESS OF REPORT.....	40
AMNESTY.....	41
RESTRAINING AND HARASSMENT PREVENTION ORDERS.....	41
<i>209A Orders</i>	41
<i>258E Orders</i>	42
VII. EMPLOYEE RESPONSIBILITIES	42
VIII. PRIVACY AND CONFIDENTIALITY	42
IX. INFORMAL RESOLUTION	43
X. GRIEVANCE PROCEDURES	46
A. EVALUATION, DISMISSAL, AND NOTICE OF ALLEGATIONS.....	46
<i>i. Making a Complaint</i>	46
<i>ii. Dismissal</i>	47
<i>iii. Notice</i>	48
B. INVESTIGATION	49
C. ROLE OF ADVISORS TO THE PARTIES	50
D. CASE FILE/INVESTIGATIVE REPORT.....	50
E. DETERMINATION	51
<i>i. Sex-Based Harassment Complaints Involving a Student or Employee Party</i>	51
<i>ii. All Other Complaints</i>	53
F. DISCIPLINARY SANCTIONS AND REMEDIES	54
<i>i. Additional Sanctions for Student-Athletes</i>	57
<i>ii. The National Collegiate Athletic Association (NCAA) and Student Athletes</i>	57
<i>iii. Student Clubs and Activities</i>	58
<i>iv. Students Who Withdraw or Take a Leave of Absence</i>	58
<i>v. Sanctions Applicable to Employees</i>	58
<i>vi. Additional Remedies</i>	59
<i>vii. Sanctions Applicable to Non-Members of the University</i>	59
<i>viii. Violations of Interim Measures, Nondisclosure Agreements, and Informal Resolutions</i>	59
G. APPEAL	59
XI. GENERAL TIMEFRAMES	60
XII. RECORD RETENTION	60
XIII. ADDITIONAL PROVISIONS	61

XIV. MODIFICATION AND REVIEW OF POLICY	61
APPENDIX A: DEFINITIONS	62
APPENDIX B: RESOURCES	66
ON-CAMPUS RESOURCES	66
<i>Confidential Resources</i>	66
<i>Non-Confidential Resources</i>	67
OFF-CAMPUS RESOURCES.....	69
BYSTANDER INTERVENTION.....	72
SAFE AND POSITIVE OPTIONS FOR BYSTANDER INTERVENTION.....	72
WHAT IS BYSTANDER INTERVENTION?	72
OBSTACLES TO INTERVENTION	73
SAFETY FIRST	73
OVERALL TIPS FOR EFFECTIVE INTERVENTION	73
INFORMATION ON RISK REDUCTION WHAT CAN I DO TO STAY SAFE?	74
SEX OFFENDER REGISTRATION POLICY	74
COMMUNITY NOTIFICATION OF LEVEL 3 SEX OFFENDER INFORMATION.....	75
<i>Classified Offender’s Obligation to Notify the University</i>	75
<i>University Officials’ Meeting with Level 2 or Level 3 Sex Offender</i>	76
<i>Public Access to Level 2 & 3 Sex Offender Information</i>	76
IMPORTANT PHONE NUMBERS	77
CRIME DEFINITIONS AND STATISTICS FOR CALENDAR YEARS 2019- 2021	78
CRIMINAL OFFENSES	81
HATE CRIMES – ON CAMPUS (2021)	86
HATE CRIMES – ON CAMPUS STUDENT HOUSING FACILITIES (2021).....	87
HATE CRIMES – NON-CAMPUS (2021)	88
HATE CRIMES – PUBLIC PROPERTY (2021)	89
HATES CRIMES – ON CAMPUS (2022)	90
HATE CRIMES – ON CAMPUS STUDENT HOUSING FACILITIES (2022).....	91
HATE CRIMES – NON-CAMPUS (2022)	92
HATE CRIMES – PUBLIC PROPERTY (2022)	93
HATE CRIMES – ON CAMPUS (2023)	94
HATE CRIMES – ON CAMPUS STUDENT HOUSING FACILITIES (2023).....	96
HATE CRIMES – NON-CAMPUS (2023)	97
HATE CRIMES – PUBLIC PROPERTY (2023)	98
FIRE SAFETY.....	99
FIRE PREVENTION	100
MISUSE OF OR CAUSING FALSE ALARMS	102
ARSON.....	102
COOKING	102
FIRE DRILLS.....	103
CARBON MONOXIDE DETECTION	103
FIRE SAFETY TRAINING	103
FURNITURE.....	103
SMOKING.....	103
STUDENT HOUSING EVACUATION PROCEDURES.....	104
<i>Building Evacuation Plans</i>	104
<i>One Building</i>	104
<i>Residential Buildings</i>	104

Classroom Evacuation 104
Evening Students 104
Commuter Students..... 104
REPORTING FIRES ON CAMPUS 105
Fires 2021..... 105
Fires 2022..... 105
Fires 2023..... 105
RESIDENCE HALL FIRE SAFETY SYSTEMS 105

The Lasell University Police Department - Winslow Hall, Extension 2269/2279

Campus Police provides security and police response for all calls for service and provides more robust community policing functions, crime investigation, crime prevention programming, and community outreach. The Chief of Campus Police reports to the Chief of Staff & General Counsel.

The Lasell University Campus Police Department is located on the lower level of the Winslow Building, 80 Maple St. Auburndale, MA, 02466. The offices are accessible 24 hours a day. The department provides professional police officers to protect and patrol the campus 24 hours a day, 7 days a week, and 52 weeks a year. The department receives police authority through Chapter 22C Section 63 of the Massachusetts General Laws, and officers are sworn Deputy Sheriffs in Middlesex County.

Campus Police can be reached for any emergency by calling extension 2279 from any campus phone, or 617-243-2279 from non-campus phones. For routine business or questions, individuals can dial extension 2269 from any campus phone or 617-243-2269 from any non-campus phone.

All sworn police officers of the department have the authority to apprehend and arrest any individual involved in illegal acts on campus and in areas immediately adjacent to the campus. All officers are required to complete 40 hours of annual in-service training, First Aid/CPR/AED, and annual firearms recertification. This ensures that the department's training remains current, and our officers remain updated on all aspects of law enforcement. Our officers attend specialized training programs that enhance the department's ability to deliver programs and investigate incidents effectively. In addition to pursuing criminal complaints, the Lasell Police may also refer an individual to the University judicial system for minor offenses or violations of University rules and regulations.

Campus Police works closely with the Newton Police Department in the enforcement of all local and state laws and shares criminal investigation resources when necessary. There is a written memorandum of understanding between the Newton Police Department and the Campus Police Department, which established an agreement between the departments to allow the booking of arrestees at the Newton Police Department and the use of the Newton Police Department holding facility.

Lasell University has no off-campus student organizations or off-campus housing. However, if we receive a report from any police department regarding a criminal incident involving a Lasell University student, that report is forwarded to the Office of Student Affairs for the appropriate action.

The department also provides security and police services to Lasell Village. Lasell Village is home to approximately 135 residents in its independent living apartments. The Village also includes Lasell Studios, a nine-apartment supported living unit, and Lasell House, a 38-bed skilled nursing facility.

The department is a member of the Boston Area Police Emergency Radio Network, (BAPERN) which allows our officers to communicate directly via radio with most law enforcement agencies in the Metropolitan Boston area.

This proves to be a very effective tool in cases where area or statewide notifications need to be made immediately. In addition, the department is a member of the Criminal Justice Information System computer system. This system provides access to a nationwide law enforcement information computer communication system.

The department maintains memberships with the Northeast College and University Security Association and the Massachusetts Association of University Law Enforcement Administrators (MACLEA). Membership in these organizations allows the department to remain up to date on campus crime trends and provides officers with valuable information about problems that are occurring on local campuses.

CAMPUS SAFETY

The safety of our community rests with all of us and the Campus Police rely on all members of the community to help.

REMEMBER: RESIDENCE HALLS ARE ONLY AS SAFE AS THE MOST CARELESS RESIDENT.

Individuals should report any suspicious behavior that they happen to detect. Most problems can be prevented if police are contacted when one detects suspicious behavior or individuals. The best security is prevention. Students are urged to travel in groups of at least two, especially at night, and to utilize the campus shuttle. Residential students are encouraged to lock their rooms, keep careful track of keys, and never prop residence hall doors open.

Reporting a Crime

Any crime or suspected criminal activity, suspicious incident, or emergency of any kind should be reported immediately to the Lasell Police at 617-243-2279 ext. 2279. Crimes can also be reported to Student Affairs at 617-243-2124 and to the Title IX Coordinator at 617-243-2270. Individuals can also utilize any emergency phone on campus or go directly to the Campus Police station to report any crime.

Voluntary Confidential Reporting

If you are a victim of any type of crime and do not wish to pursue legal action through the criminal justice system, or action through the University judicial system, you may still wish to make a confidential report. Possible violations of the University's Title IX Sexual Harassment Policy or the University's Sexual Misconduct Policy may be reported anonymously by filling out a reporting form online. The form can be found here: <https://www.lasell.edu/discover-lasell/title-ix-and-sexual-respect/sexual-misconduct-reporting-form.html>

Confidential reporting can also be made by reporting the incident to one of the professional counselors in the Counseling Center (617-243-2181), or staff at the Health Center (617-243-2451). The counselors and health professionals are not campus security authorities or mandated reporters and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, however, they are encouraged to inform persons being counseled of the procedure to report crimes voluntarily.

Security Awareness Programs

Lasell University encourages students and employees to be responsible for their own security as well as the security of others. During fall and summer orientation, students attend a session administered by the Title IX Office and officers of the Campus Police Department. The TIX orientation sessions get students engaged around issues like boundaries, consent, and healthy relationships, and provide students with important information about TIX generally and the resources that are available on and off campus. The presentation by the police department covers the services the police department offers while emphasizing the issues that are designed to raise awareness of personal safety and residence hall security. Throughout the year, crime prevention and awareness information is sent to all members of the community to remind students and staff about common crime prevention tips and any unusual occurrences on campus. The department also provides staffed information tables at various events and fairs throughout the year. Additionally, the department provides printed crime prevention materials, including brochures and posters, for students and staff.

Crime Log

The Campus Police Department maintains a written chronological daily crime log, which records the date the crime was reported to Campus Police, any crime that occurred on-campus, or at off-campus locations that are owned or controlled by the University and is frequently used by students. This log includes: (1) the nature, date, time, and general location of each crime; and (2) the disposition of the complaint, if known.

Campus Police make an entry or addition to an entry to the log within two business days of the report of the information to the Campus Police Department unless such disclosure is prohibited by law or would jeopardize the confidentiality and/or safety of the victim. The crime log for the most recent 60-day period is open for public inspection during normal business hours. Any portion of the log that is older than 60 days is available within two business days of a request for public inspection.

Campus Police may withhold information from the crime log if there is clear and convincing evidence that the release of the information would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence. Once the potential foregoing adverse effect is no longer likely to occur, the department will make an appropriate entry in the crime log.

Emergency Phones

There are emergency Blue Light telephones located throughout the campus. These telephones will automatically connect the caller with Campus Police. The phones are in all the parking lots on campus, at the entrance to all of the large residence halls, and have been placed strategically throughout campus.

Crime Prevention

To enhance crime prevention on campus, numerous closed-circuit video cameras have been installed to monitor the entrances to residence halls, parking lots, underground parking facilities, and many common areas. All of the entrances to our large residence halls are currently monitored by closed-circuit cameras. The cameras are monitored at the Campus Police Department. In addition, our officers are constantly monitoring lighting issues throughout campus, and the University conducts annual lighting walks where a committee comprised of school administrators, facilities maintenance personnel, and members of the Student Government walk the entire campus and make recommendations for lighting or other security updates.

Timely Warnings

Lasell University will issue timely warnings (called “Community Advisories”) to the University community when a Clery Act crime is reported to a campus security authority or local police agency, that occurs within Lasell University’s Clery geography, and represents a serious or continuing threat to students and employees. Those incidents which are not crimes listed under the Clery Act but which could be subject to a Community Advisory message will be determined on a case-by-case basis.

The Advisory will be issued by the Dean of Students after consultation with the Chief of Police, the President, the Title IX Coordinator, the Chief of Staff & General Counsel, and members of the Senior Management Team. In deciding whether to issue a warning, the University considers all the facts and circumstances surrounding the incident, such as the nature of the crime and the continuing danger to the campus community.

The amount of information presented in an advisory will vary depending on the circumstances of the crime. It will include a brief statement of the incident and the date, time, and location of the incident. The names of victims will be withheld to protect their confidentiality. The advisory will be issued as soon as pertinent information is available. An advisory may be issued even when an offender has not been identified by the victim. Community Advisories will be issued to students and employees and may be issued to parents and other members of the surrounding community.

In most instances, the Community Advisory will be issued through the University’s email system to students, faculty, and staff. Depending on the specific circumstances of the crime or threat, a notice may be sent through text message, posted on the University’s website, or posted on flyers in residence halls, academic buildings, and the student center.

Shuttle/Escort Service

A campus shuttle service is provided to students seven days a week (excluding break periods) throughout the academic year and normally runs Monday through Friday from 9:00 AM until 4:30 PM; Saturday and Sunday from 9:20 AM to 4:50 PM. The shuttle follows a scheduled route that transports students throughout the campus, and to the nearest public transportation site located at the Riverside MBTA station, as well as to other local area services. The campus shuttle schedule is posted online at My.Lasell.edu. In addition, the campus shuttle’s progress is

monitored through a tracking system that allows users to easily determine where the shuttle is located and when it is expected to arrive at their location. The shuttle tracker system is available on MyLasell and via a phone app. During the hours that the shuttle is not operating, the Lasell University Police will escort students, upon request, to ensure their safety.

Access to Campus Buildings

During normal business hours, Monday through Friday, all campus buildings (except residence halls) are open and accessible to all students, faculty, staff, visitors, and guests. Facilities & Sustainability Management is responsible for maintaining campus facilities and ensuring locks and security measures are functioning, that fixtures providing light for pathways are functioning, and that doorways are unobstructed and safe. After hours, Campus Police is responsible for monitoring the entire campus and reporting safety and lighting issues as well as securing all campus facilities. After hours all buildings are secured and individuals who are authorized access to specific buildings are provided with the necessary keys. Individuals wishing to access buildings during non-business hours or during time periods when the buildings are normally closed must contact the Lasell University Police to arrange access.

Access to Residence Halls

All exterior doors to the residence halls are secured twenty-four hours a day, seven days a week. Lasell University utilizes three different types of housing: suite, traditional, and residential-style housing. All residence halls utilize automated card access systems.

Guests and other visitors may visit any residence hall as long as they are accompanied by a resident of the building. All exterior doors of the suite and traditional-style residence halls are equipped with an audible alarm that activates if an exterior door remains open for more than one minute.

Emergency Response & Evacuation Procedures

Lasell University has a comprehensive Emergency Response and Management Plan which is intended to provide direction about emergency responses to the Lasell University community during on-campus dangerous situations or significant emergencies.

The goal of the plan is to improve the ability of the University to protect the lives and property of the community through the effective use of University and community resources in emergency situations. In the event of a significant emergency or dangerous situation, procedures contained in the Lasell University Emergency Response and Management Plan will be implemented as needed. The plan is designed to first and foremost protect people, then property, while bringing the situation under control as safely and as rapidly as possible. It is also designed to help restore the campus to normal operating conditions in the shortest possible time. The plan is constantly under review and updated as necessary. While it is not possible to cover every conceivable situation, the Lasell University Emergency Response and Management Plan provides the basic administrative structure and protocols necessary to cope with emergency situations through the effective use of University and campus resources. The Emergency Response and Management Plan is designed to provide a single source of information to protect the Lasell

community during emergency situations. It is also intended to facilitate an effective response to emergencies by outside responders by providing the early initiation of a nationally recognized incident command/management, control, and communication structure.

Upon receiving a report of a crime, significant emergency, or dangerous situation, a police officer will be dispatched to investigate or confirm any such report. Lasell University utilizes a Crisis Management Team (CMT) to determine the proper response to significant emergencies and dangerous situations that occur on campus. This team consists of those individuals within the Lasell community who hold key positions in departments with the resources necessary to effectively deal with the situation at hand. Members of the CMT will be determined by the nature and scope of the emergency and, therefore, will vary from situation to situation. Team members may include the following: the Senior Management Team, Chief of Police, Director of Communications, Director of Residential Life, Coordinator of Housing Operations, Director of Health Services, Assistant Vice President for Human Resources, Chief Information Officer, Director of Counseling Services, Director of Dining Services, Registrar, Assistant Vice President of Athletics, Department Managers, Director of Facilities & Sustainability Management and faculty or staff as needed.

The Crisis Management Team (CMT) is ready to meet and react quickly in the case of a significant emergency and dangerous situation. The purpose of this team meeting is to review all information provided by the Chief of Police or any individual with direct information about the emergency at hand. If the Crisis Management Team cannot meet, a telecommunication conference or other appropriate medium will be determined and used for notification.

The CMT always includes the President or designee, the Chief of Police or designee, and the Senior Management Team Member (SMT) appropriate for the emergency. The SMT member appropriate for the emergency is responsible for the overall coordination of the University emergency response.

Additional members of the CMT will be event-specific and will include additional members of the community as needed. As noted previously, this may include additional members of the SMT, the Directors of various University departments, as well as other department managers and in some cases faculty and/or staff.

Notification Procedures

Upon receiving notification of a dangerous situation or emergency event on campus, Campus Police will confirm that an event is occurring. Once confirmed, police officers will follow the protocols in place for notifying the community when necessary.

It is the policy of Lasell University that in all cases where a notification or warning must be made, the Chief of Police will be notified. If the Chief is not available, the department chain of command will be followed until contact is made with a member of the Police Department's Command Staff. If a member of the Command Staff cannot be reached, the responsibility for determining the type of notification will fall to the Shift Commander. In situations where it is determined that a warning is necessary, but the event does not warrant an immediate warning, the members of SMT appropriate for the emergency will be contacted and a proper response and warning message will be created and disseminated.

If at any time it becomes necessary to make a notification to the members of the Lasell University community due to a dangerous or emergency, the Chief of Police or their designee will be notified immediately. He or she will be provided with a description of the situation, whether the situation is immediately dangerous to the health and safety of the community, and the steps that have been taken thus far to neutralize the situation or eliminate the danger. A decision will then be made by the Chief or designee as to whether a notification is warranted and if so what type of notification is needed. He or she will also determine the content of the notification. In a situation where the Chief or designee is unavailable, the responsibility will fall to the Campus Police supervisor on duty. Contact will also be made to SMT members as soon as the situation allows.

If it is determined by the Chief of Police that an event is an immediate threat to the health or safety of members of the community, an immediate notification will be sent to the community by all of the appropriate available notification mediums. This notification will be sent without delay. The Chief of Police or designee will determine the content of the notification and initiate the notification system. The notification may be delayed if it would in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

In most situations a notification will be sent to the entire community, however, there may be situations where a campus-wide notification is not needed such as a power outage or fire in a particular building. In situations such as these, notification will be sent only to those affected by the event. Lasell University has several means at its disposal that it can use to make notifications to the community. Electronic notifications can be made by email blast messages, the Emergency Text Message System, and email messages, messages posted on My Lasell, the University intranet, messages posted on the University's external webpage, www.lasell.edu as well as announcements on information screens located at various locations on campus. In addition, the Omni Alert Localized Emergency Notification System can be utilized. This system allows us to send an alert message simultaneously to all the computers assigned to the University system ensuring that even in session classes are notified of an event. The Emergency Notification systems and procedures are tested campus-wide at least once per semester. Hard copies of any emergency notifications can be posted in all University buildings and when appropriate, we can utilize the public address systems in all of our police cruisers to make any necessary announcements or updates. The use of the cruiser PA systems and manual postings ensure that even when there is a power loss or electronic services are interrupted the message can still be disseminated.

If it is determined that a situation is immediately dangerous to the health and/or safety of the community, a notification will be sent to the affected members of the community through the appropriate medium.

Any necessary notifications will be made without delay while considering the safety of the community.

Classifying Events

Level I Event: defined as an unforeseen combination of circumstances or the resulting state that calls for immediate action. A Level 1 event is any incident, potential or actual, which will not seriously affect the overall operation of the University.

Some examples of a Level I, minor emergency include but are not limited to:

- Brownouts
- Water leaks
- False fire alarms
- Maintenance problems

These situations should be immediately reported to the Lasell Campus Police Department, 617 243-2279. Unless there is an unusual aspect to the incident, it may require only routine notification to affected individual departments. Only modest follow-up and evaluation may be indicated.

Level II Event: defined as an unstable or crucial time or situation in which a decisive change is impending, *especially* one with the distinct possibility of a highly undesirable outcome or a situation that has reached a critical phase.

Any potential or actual incident that affects an entire building or buildings, or disrupts the overall operation of the University, is considered a Level II Emergency. Outside emergency services will probably be required for these events as well as a major response from campus support services.

Some examples of a major emergency include but are not limited to:

- Major power outages
- Major accidents
- Snow emergencies
- Hazardous material (hazmat) spills
- Serious injury to a student, faculty, or staff member
- Major incidents of student unrest
- Bomb threats

These situations should be immediately reported to Campus Police at 617-243-2279. Major policy considerations may be required from the Senior Management Team during these conditions, therefore, SMT appropriate for the event will be notified. In some of these emergency situations, the President may deem it necessary to convene a Crisis Management Team.

A determination will be made as to whether a message needs to be broadcast to the community. This will be accomplished through consultation between the Chief of Police and/or the Captain of Campus Police and the appropriate SMT or CMT members.

Level III Event: - a calamitous event bringing great damage, loss, or destruction; *broadly*, a sudden or great misfortune or failure, any event or occurrence that seriously impairs or halts the operations of the University. In some cases, mass personnel casualties and heavy property damage may occur. A coordinated effort of all campus-wide resources is required to effectively control the situation. Outside emergency services will be essential.

Some examples of Level III emergencies or disasters include but are not limited to:

- An active shooter on campus
- A hostage situation
- A substantial weather event, hurricane, tornado, blizzard
- A serious fire
- Outbreak of an illness such as a meningitis, or flu (or other types of serious disease)

These situations should be immediately reported to Campus Police, 617 243-2279. Normal operations of the University will most likely be affected and major policy considerations will be required. The Chief of Police or the Shift Supervisor will determine the appropriate notification to be sent to the community and cause the message to be sent. The entire Senior Management Team will be notified to determine if it is necessary to convene a Crisis Management Team.

Evacuations

All the buildings on campus, both residential and non-residential, have the Lasell University Emergency Guide posted throughout. The guide provides occupants of the building with information on the steps that they should take in the event of an emergency. It also provides information on building evacuations and what to do if they are required to shelter in place.

Emergency Drills & Testing

The Chief of Police will annually schedule drills and exercises designed for assessment and evaluation of emergency plans. The University will conduct a test of its emergency notification systems at least once per semester. This will include a test of the Emergency Text Alert System and Omni Alert Localized Emergency Notification System.

Isolation & Quarantine

Isolation and quarantine are public health practices used to stop or limit the spread of disease.

Isolation is used to separate ill persons who have a communicable disease from those who are healthy. Isolation restricts the movement of ill persons to help stop the spread of certain diseases such as COVID-19.

Quarantine is used to separate and restrict the movement of well persons who may have been exposed to a communicable disease to see if they become ill. These people may have been exposed to a disease and do not know it, or they may have the disease but do not show symptoms. Quarantine can also help limit the spread of communicable diseases.

Isolation and quarantine are used to protect the public by preventing exposure to infected persons or to persons who may be infected.

In addition to serving as medical functions, isolation and quarantine also are “police power” functions, derived from the right of the state to take action affecting individuals, for the benefit of society.

If it becomes necessary to isolate or quarantine a member, or members of the community, representatives of the Senior Management Team, Health Services, Residential Life, other Student Affairs units (as necessary), and Campus Police will meet to determine the best course of action to protect the individual(s) and the community. These actions may include isolation or quarantine on or off campus, or the removal of the affected individual(s) to a designated medical facility.

Missing Persons Procedures

The following policies regarding Missing Persons are being provided in accordance with the requirements of the 2008 Amendments to the Higher Education Opportunity Act. Missing Student Notification Policy and Procedures 20 USC 1092 (j) (Section 488 of the Higher Education Opportunity Act of 2008).

For purposes of this policy, a student shall be considered missing if a roommate, classmate, faculty member, family member, or other campus person has not seen the student in 24 hours, or a reasonable amount of time, and reports the pertinent facts to Campus Police.

A reasonable amount of time may vary with the time of day and information available regarding the missing person's daily schedule, habits, punctuality, and reliability.

Individuals may be considered missing immediately if their absence has occurred under circumstances that are suspicious or cause concerns for their safety. If the initial report that a person is missing is made to any individual student, faculty, or staff member at Lasell University, other than Campus Police, the individual receiving the report shall contact the Campus Police immediately and report the information.

It is the policy of Lasell University that Campus Police will investigate any report of a missing person that is filed by someone with knowledge of that student being missing or otherwise not where they are expected to be. Campus Police will conduct an initial investigation to determine if the person appears to be missing, or has simply changed his or her routine unexpectedly, and whether there is reason to believe the person is endangered. Campus Police will check the student's login records, class schedules, interview fellow students and faculty, as well as use other investigatory methods to determine the status of a missing person. From this initial investigation, the scope will continue to expand to make attempts to determine the location of the person reported missing to ensure that they are safe.

Missing Person Contact

Each student at Lasell University can identify a person that the University will contact if the student is reported missing by filling out the Emergency Contact on the Enrollment Verification Form which all students are required to complete prior to the beginning of each academic year.

Note: this contact information is confidential and is shared only with University administrators who would have responsibility for making connections with emergency contacts in the event of a determined emergency (such as Student Affairs staff, Campus Police, etc.) and with law enforcement personnel in furtherance of a missing person investigation.

If at any time a student's missing person contact information needs to be changed, it can be done by sending an email to Robert Shea, Chief of Police, at rshea@lasell.edu and advising him of the changes. The email must include: the person's name and any contact methods (cell phone, home phone, email, etc.).

Should Campus Police not be able to locate a person reported missing within twenty-four (24) hours of the report, they would then notify the designated "Missing Person Contact" on file for the missing person. In the event that no separate emergency contact is identified, a parent or guardian as listed in University records will be contacted. Students should be sure that the designated Missing Person Contact knows how to reach them in the case of an emergency and have an idea of the student's general daily routine and any travel plans that he or she may have. The Missing Person Contact should be someone that the student trusts to aid officers in determining his or her whereabouts or verifying that further investigation and/or entry into national missing person databases is warranted.

Students Under the Age of 18 and Not Emancipated

For any student under the age of 18 who is not emancipated, in addition to notifying any individual named as a Missing Person contact, the University will notify a custodial parent or guardian no later than 24 hours after the time the student is determined to be missing. For any situation in which a missing person is believed to be endangered, this notification will be made as early as possible while officers continue to investigate.

Students Between The Age of 18 and 21

For students between the ages of 18 and 21, *Suzanne's Law* requires that students be entered into the national missing person database as soon as it is determined that a student is missing.

Official Notification Procedures for Missing Persons

1. Any faculty, staff, or student who has information that a residential student may be a missing person must notify Campus Police as soon as possible and no later than 24 hours after they determine a student may be missing. Campus Police, or their designee, shall also follow up on notification by other individuals such as friends or family members.
2. Upon receipt of the report, Campus Police will notify the Office of Student Affairs.
3. Campus Police shall gather information about the residential student from the reporting person and from the student's acquaintances (including, description, clothes last worn, where the student might be, who the student might be with, vehicle description, information about the physical and mental well-being of the student, an up-to-date photograph, class schedule, etc.). Appropriate campus faculty and/or staff shall be notified to aid in the search for the student.

4. No later than 24 hours after determining that a residential student is missing, Campus Police shall notify the emergency contact (for students 18 and over) or the parent/guardian (for students under the age of 18) that the student is believed to be missing.
5. No later than 24 hours after determining that a residential student is missing, Campus Police will notify local law enforcement agencies, starting with the Newton Police, as well as broadcasting a Missing Person message on the NCIC law enforcement computer system, when appropriate, and by contacting any other agencies where the missing student may be. This notification will be made regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor.
6. Campus Police will contact the student's emergency contact and/or parent or guardian as necessary to update them on information known at that time, efforts made to locate the person, and to obtain further information that may lead to the location of the missing person.

NOTE: In the case of a student under 18, the parent or guardian must be contacted regardless of who is listed as the student's emergency contact.

**Contact is contingent upon the correct emergency contact information being made available by the student.*

Campus Communications About Missing Students

In all cases when the student is declared missing by the Campus Police Department after an initial investigation and in consultation with other law enforcement agencies as appropriate, Campus Police will coordinate with the Director of Communications to provide information to the media that is designed to obtain public assistance in the search for any missing student. This coordination will ensure that investigations are not impeded by the release of incorrect information.

DRUG, ALCOHOL, & SUBSTANCE ABUSE

Alcohol

Alcohol Policy

Lasell University's alcohol policies and procedures were developed to establish and maintain an atmosphere conducive to academic success and personal development. Lasell University supports the observance of all Massachusetts state laws and regulations governing the sale, purchase, service, and consumption of alcoholic beverages. Any violation of Massachusetts state laws and regulations governing the sale, purchase, service, and consumption of alcoholic beverages will likewise be considered a violation of the Lasell University alcohol policy.

Massachusetts State Law

Massachusetts state law (applicable to all students attending Lasell, regardless of home state or country) makes it illegal for anyone under the age of 21 to purchase, arrange to have purchased, transport or possess, consume, or

carry alcoholic beverages. Cities and towns of Massachusetts, specifically Newton, prohibit public consumption of alcohol and impose fines for violation. The Department of Conservation and Recreation also prohibits public consumption of alcohol in its parks. Unlawful use of alcohol, drunk/disorderly conduct, (including assault/battery and property damage), and violation of these regulations is considered a serious offense and will result in judicial action by the appropriate body and possible suspension from housing and/or the University.

The state law allows for the issuance of a liquor ID card to persons who reach 21 years of age. Any student of legal age who wishes to purchase/consume alcohol is encouraged to obtain a card from a Massachusetts Registry of Motor Vehicles Office if he/she does not have a Massachusetts driver's license with a photograph.

For your information, the Massachusetts state law reads in summary:

- a. illegal sale to or purchase for underage person carries a penalty of up to \$5,000.00 fine and/or up to two and a half years imprisonment;
- b. purchase of alcohol or alteration of ID by underage person carries \$300.00 fine, and if motor vehicle is involved, suspension of the driver's license;
- c. transportation or carrying of alcohol by underage person/\$50.00 fine for the first violation, \$150 fine for subsequent violations, and if motor vehicle is involved, suspension of driver's license for up to 3 months.

Lasell University Policy

The Lasell University alcohol policy, which was originally developed by a group of students and administrators, is predicated on the idea that students are capable of making good decisions about their actions and are members of a greater community. Those individuals who choose to violate the laws and policies must be prepared to accept responsibility for their individual or collective actions and should understand that they will be sanctioned accordingly.

Guidelines: The use and/or possession of alcoholic beverages by any person under the age of 21 is prohibited by the laws of the Commonwealth of Massachusetts and the regulations of Lasell University. Sale or deliveries of alcoholic beverages to persons under the age of 21 is prohibited.

1. Provision of alcoholic beverages to persons under the age of 21 is prohibited.
2. Lasell University prohibits delivery of alcoholic beverages by retail distributors to the campus.
3. Persons 21 years of age and over may use alcohol in the privacy of their rooms providing all guidelines governing guests, alcohol policy, noise and appropriate behavior are followed.
4. Persons under the age of 21 years may not be in a room where alcoholic beverages are contained and/or are being consumed. This does not apply to University-sponsored events where the distribution of alcoholic beverages is overseen by staff specifically designated to do so.
5. The distribution, consumption or possession of alcohol is prohibited in all common areas of the residence hall unless permitted by the Office of Student Affairs.
6. The presence, possession or use of "common carriers" by individuals or groups is prohibited; the definition of "common carriers" includes but is not limited to: kegs, beer balls, trash can punches.

7. All persons in a private room must be 21 years of age or older in order for anyone in the room to be in possession of alcohol, or to be consuming alcohol. Students under the age of 21 who may have visitor(s) 21 years of age or older are not allowed to have alcohol in their room based on their age; students 21 years of age or older may not have alcohol in their room with underage guests.
8. Persons who provide alcohol bear a responsibility to see that no one is coerced to drink or drink excessively. Drinking games or contests in any form are prohibited. Funnel and alcohol bladders are prohibited.
9. Alcoholic beverages are not permitted in any public areas including, but not limited to: residential hallways, lounges, stairwells, and lobbies; patios, parking lots, and roadways; sidewalks or recreational fields. Alcohol is not permitted in non-residential campus buildings or on campus grounds, except at University sponsored events in designated areas as sanctioned by the Office of Student Affairs. Faculty sponsored receptions held in academic buildings require the approval of the Provost.
10. Students will be held accountable if they are found to be under the influence of alcohol at the time that they are operating any type of motorized vehicle.
11. Students/Guests at a University sponsored event are not permitted to bring their own alcohol.

Additional Information for "Dry" Buildings

Students residing in Briggs, Carpenter, Chandler, East, Gardner, McClelland, Ordway, Rockwell, Van Winkle, West and Woodland Halls will not be permitted to have alcoholic beverages or empty alcohol containers in these buildings. This guideline is applied equally to all students living in these buildings regardless of age; and to all students entering these buildings regardless of age and place of residence.

Additional Information for Suites-Style Buildings

Lasell University policy, in accordance with the laws of the Commonwealth of Massachusetts, stipulates that individuals under the age of 21 may not possess or consume alcohol. In addition, Lasell University policy stipulates that individuals who are 21 or older may not possess or consume alcohol in the presence of minors. For the residents of Bragdon, Butterworth, and Forest Halls, the following additions are made to the alcohol policy:

1. Within an individual suite, if all occupants are 21 or older, alcohol may be kept anywhere in the suite, including the common area refrigerator of the suite.
2. Within an individual suite, if all occupants are not 21 or older, alcohol may not be kept in the common areas of the suite, including the common refrigerator. However, within an individual suite, if an occupant of a single bedroom is 21 or older, or both occupants of a double bedroom are 21 or older, alcohol may be kept in that bedroom.
3. Within an individual suite, alcohol may be consumed in the common area if EVERYONE PRESENT IS 21 OR OLDER. For these purposes, the definition of "present" will include all persons who are in the suite area, whether in the common area, the individual bedrooms or bathrooms, at the time that the alcohol is being consumed.
4. Within an individual suite, alcohol may be consumed within the privacy of a single bedroom or a double bedroom if everyone present in that room is 21 or older.

Enforcement

At University-sponsored events, the University reserves the right to deny service of alcohol, or entrance to areas of alcohol service, to anybody at any time. Obviously intoxicated individuals will not be served alcoholic beverages under any circumstances.

Lasell respects the privacy of student rooms; that privacy is conditional. Staff may respond and take appropriate action when students or their guests create a disturbance, become a nuisance, or appear to be in danger. If a staff member has reasonable cause to suspect a violation of the alcohol policy, he/she may inspect all bags, etc. that enter Lasell property; confiscate all alcoholic beverages, cans and bottles; make searches of rooms including refrigerators; and take the steps necessary to enforce the alcohol policy. Students will be held responsible for any infractions that occur in their rooms and may be held collectively accountable for infractions in common areas of the residence hall or campus. Students will be held responsible for the actions of their guests.

Sanctions for Violations of Alcohol Policy

Sanctions for violations of the Lasell University alcohol policy include, but are not limited to: warnings, fines (from \$50 to \$500, levied on a per person basis); community and conduct probation; and suspension/dismissal from the University; for students in residence, temporary and permanent revocation of housing privileges is also possible.

At a minimum, the University will observe the following sanctioning guidelines regarding violations of alcohol policy:

- A first violation of alcohol policies will result, at a minimum, in a \$50 fine and a conduct warning; mandated participation in an alcohol education program will also likely be required.
- A second violation of alcohol policies within two years of the first violation will result, at a minimum, in a fine of \$100 and community probation for a semester; additionally, if a student is a financial dependent of a parent/guardian, a letter will be sent to the student's parent/guardian informing him or her of the violation.
- A third violation of alcohol policies within two years of two previous violations will result, at a minimum, in a \$250 fine and conduct probation; if the student lives in University housing, s/he will likely have their housing privileges revoked for a semester.
- Subsequent violations may result in the permanent loss of housing privileges, and/or suspension or dismissal of the student from the University.

Other Drugs

Other Drugs Policy

Massachusetts has criminal penalties for the use of controlled substances, or drugs, with penalties varying with the type of drug. In general, narcotic, addictive, and drugs with a high potential for abuse have heavier penalties. Any violation of the Massachusetts state laws and regulations governing the use of controlled substances will likewise be considered a violation of the Lasell University drug policy.

Massachusetts and Federal Laws

Possession of drugs is illegal without valid authorization. In 2016, Massachusetts legalized recreational use of marijuana for adults 21 and older. The law allows for possession of 10 ounces inside a primary residence. Marijuana possession remains illegal at the federal level. Under both state and federal laws, penalties for possession, manufacturing and distribution are much greater for second and subsequent convictions. Many laws dictate mandatory prison terms, and the full minimum term must be served.

Massachusetts makes it illegal to be in a place where heroin is kept and to be "in the company" of a person known to possess heroin. Anyone in the presence of heroin at a private party or residence hall risks a serious drug conviction. Sale and possession of "drug paraphernalia" is illegal in Massachusetts.

Persons convicted of drug possession under state or federal law are ineligible for federal student grants and loans for up to one year after the first conviction; five years after the second; the penalty for distributing drugs is loss of benefits for five years after the first; 10 years after the second; permanently after the third conviction.

Under the federal law, distribution of drugs to persons under age 21 is punishable by twice the normal penalty with a mandatory one year in prison; a third conviction is punishable by mandatory life imprisonment. These penalties apply to distribution of drugs in or within 300 feet of the real property comprising a public or private accredited preschool, accredited Head Start facility, elementary, vocational, or secondary school, if the violation occurs between 5:00 a.m. and midnight, whether in session, or within one hundred feet of a public park or playground. Federal law sets greatly heightened prison sentences for manufacture and distribution of drugs, if death or serious injury results from use of the substance.

Lasell University Policy

At Lasell University, any illegal use, sale or distribution of drugs, and/or possession or supply of drugs, drug paraphernalia, narcotics and marijuana (including marijuana plants) will result in disciplinary action by the University and/or criminal prosecution. Possession of paraphernalia consistent with the intent to distribute drugs (e.g., possession of a large quantity of a drug; possession of a scale) will similarly result in disciplinary action by the University and/or criminal prosecution.

As noted in the "Policies" of the Residential Living section of this Handbook, the University reserves the right of members of the Student Affairs/Residential Life staff, the Campus Police staff, and the Facilities & Sustainability Management staff to enter rooms at any time deemed necessary for reasons of health, safety, maintenance and/or if there is reason to believe that a violation of University policy or local, state, or federal law is being committed. In University-owned housing, while Lasell respects the privacy of student rooms, that privacy is conditional. Staff may respond and take appropriate action when a staff member has reasonable cause to suspect a violation of the drug policy; and students will be held responsible for any infractions that occur in their rooms and will be held responsible for the actions of their guests.

Students who are found to be in the presence of drugs (including marijuana), whether they themselves are using that drug or not, may be held equally liable for disciplinary action by the University. Sanctions may include but are not limited to: suspension or permanent revocation of housing privileges; conduct probation; suspension or dismissal from Lasell University; and/or fines (ranging from \$100 to \$1000, levied on a per person basis).

At a minimum, the University will observe the following sanctioning guidelines regarding violations of the drug policy:

- A first violation of policies related to controlled substances will result, at a minimum, in a \$100 fine and conduct probation for a period of one year; additionally, if a student is a financial dependent of a parent/guardian, a letter will be sent to the student's parent/guardian informing him or her of the violation.
- A second violation of policies related to controlled substances will result, at a minimum, in a \$250 fine, conduct probation for a period of two years and (if applicable) loss of housing for one year.
- A third violation of policies related to controlled substances will result, at a minimum, in the student's suspension from the University for a period of at least one year and may result in the student's permanent dismissal from the University.

HEALTH EDUCATION PROGRAMS

Health education programs are integrated offerings at Lasell University. The Office of Health Education (OHE) specializes in developing and delivering health programs and resources for all Lasell University students.

Substance use prevention and education are important parts of health education programming, with a focus on alcohol awareness, alcohol and other substance use education, and smoking cessation. Lasell University offers several programs that deal with these subjects, frequently in conjunction with the Counseling Center. First-year students and transfer students must complete AlcoholEdu, an online program designed to change behaviors by resetting unrealistic expectations about the effects of alcohol. The program links choices about drinking and academic and personal success, helps students practice safe decision-making, and engages students in creating a healthy campus community. To improve reach, OHE conducts both in-person and social media education campaigns around party culture myths, binge drinking, and active bystanding, including identifying warning signs of alcohol poisoning, including during National Collegiate Alcohol Awareness Week.

OHE and the Counseling Center offer drug and alcohol screening to inform and educate students about their substance use behaviors. In addition to linking students with external resources on substance use, OHE also offers one-on-one smoking cessation coaching and, together with the Lasell chapter of the American Cancer Society, promotes The Great American Smokeout.

SEXUAL ASSAULT, SEXUAL HARASSMENT, DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING

Lasell University is committed to providing an environment that is free of domestic violence, dating violence, sexual violence, sexual harassment, sexual exploitation, stalking and retaliation. Title IX and the Violence Against Women Act are important mandates for colleges and universities that prohibit sex discrimination and requires colleges to investigate and resolve reports of sexual misconduct. Title IX not only applies to students, but it also applies to visitors and employees of higher educational institutions.

What this means to Lasell employees. If a faculty or responsible staff member of the University knows, or reasonably should have known, about sexual misconduct, they must report it to the Title IX Coordinator or a Title IX Deputy Coordinator immediately. If you have experienced sexual misconduct, harassment, and/or discrimination, you should bring the matter to the attention of your supervisor, manager, the Assistant Vice President of Human Resources, or the Title IX Coordinator.

Title IX Team Members and Contact Information:

Title IX Coordinator: Maryrose Anthes, manthes@lasell.edu, 617-243-2270

Title IX Deputy Coordinators

- Christopher Gray, Associate Vice President of Enrollment, cgray@lasell.edu, 617-243-2370
- Christopher Lynett, Chief Marketing Officer, clynett@lasell.edu, 617-243-2211

PREVENTION AND AWARENESS PROGRAMS RELATED TO SEXUAL ASSAULT, SEXUAL HARASSMENT, DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING

Education and information are two of the most powerful tools available to help prevent sexual violence and intimate partner violence on campus. All students are required to complete an online sexual assault prevention program that provides definitions and statistics related to sexual assault and relationship violence, bystander skill-building, and other important information. Some professors and peer facilitators designate a class within their First Year Seminar to address alcohol abuse issues and sexual assault and provide information on the resources that are available if a student or a friend of a student has been sexually assaulted. Lasell also offers classes that students can take for credit on domestic violence and sexual violence. Professors can embed a Sexual Misconduct app on their CANVAS class pages to ensure transparency and access to resources for their students and themselves. Lasell also created a TIX online reporting link that allows students to report issues 24 hours a day from the privacy of their own space. Finally, Lasell continued a TIX resource sticker campaign this year, creating distinctive, unique stickers that connected users to resources through a QR code for each campus event in order to elevate awareness of and access to our resources.

In conjunction with our Title IX coordinator, our Title IX interns manage several events throughout the school year that target these issues on campus. These programs include sexual misconduct awareness presentations and Instagram campaigns promoting healthy relationships, awareness about sexual and domestic violence, bystander intervention, consent, and boundaries. The Office of Health Education also runs specific programming and training on mental health and suicide prevention every year.

Our community participates in the Clothesline Project in October, a vehicle for people affected by violence and trauma to tell their stories on t-shirts that are hung in large displays throughout campus with the assistance of the TIX Office and student volunteers. This event features different activities each day designed to engage students with peers about consent, boundaries, resources, and supporting survivors.

Each year, Lasell students host Take Back the Night, a trauma-informed event that allows survivors of domestic and sexual violence to share their stories in a safe environment, permitting students and staff to hear firsthand accounts of these experiences. This event is attended by over 350 Lasell community members in standing room-only space. Lasell partners with both on and off-campus resources and counselors who also attend the event and lend support to students as needed.

In April, students and staff participate in the White Ribbon Campaign, in which students ask male peers and male Lasell faculty and staff members to sign a pledge to end violence against women. All our athletic teams also participate in this event and dedicate certain games as White Ribbon Games in order to raise awareness about sexual and domestic violence. Lasell also runs an event called Denim Day each year where community members and students host tabling hours to educate students about the impact of trauma on survivors while also making a social statement with their attire by wearing jeans as a visible method of protesting the misconceptions that surround sexual violence.

Throughout the year, Lasell students and staff participate in bystander intervention programs that educate young people about relationship abuse and empower them to make a change in their community. Lasell has an extremely active Instagram account (@lasell_standsup) curated by TIX student interns that features content related to events on campus as well as help-focused materials about sexual and domestic violence. The account's content also addresses and highlights how trauma affects marginalized populations such as the LGBTQ community, men, people of color, folks with disabilities, and more.

Lasell offers Rape Aggression Defense (R.A.D.) classes to students. R.A.D. trains students on physical self-defense tactics. The classes include lectures, discussions, and self-defense techniques.

Lasell collaborates with its community partners, Reach Beyond Domestic Violence (Reach), Voices Against Violence, Boston Area Rape Crisis Center (BARCC), and The Second Step. Reach facilitates workshops on dating violence and engages students in conversations about healthy and unhealthy relationships. Second Step is an organization that fosters the safety, stability, and well-being of survivors of domestic violence. Representatives from Voices Against Violence attend events, facilitate workshops, and provide mentoring to Lasell students. Other programs that are run at various times throughout the year include the University Health Fair and the Walk for Change sponsored by BARCC. Many of our students perform semester or year-long internships with these organizations.

The Resident Assistants (RAs), who are peers of the students, receive instruction on several topics, including how to support disclosing students and connecting students to available resources in the event of trauma. Many RAs use their in-service training opportunities to educate their residents about consent, healthy relationships, and relevant resources.

PROCEDURE TO FOLLOW IF A CRIME OF SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, OR STALKING HAS OCCURRED

If an individual has been a victim of a sex offense, they are urged to immediately:

- Get to a safe location; and
- Seek prompt medical evaluation, ideally within 72 hours of the incident.

Preserving evidence is important for the proof of a criminal offense and in a campus disciplinary proceeding. Physical evidence may be collected at the scene of the crime by detectives. Physical injuries should be photographed by police or hospital personnel. A victim is encouraged not to bathe or douche, urinate, or drink any liquids until the appropriate medical evaluation has occurred. If oral contact has occurred, the victim is encouraged to refrain from smoking, eating, or brushing their teeth. In addition, if clothes are changed, soiled clothes should be placed in a paper bag, as plastic may destroy crucial evidence. Hospital emergency rooms can provide an exam for evidence collection after a sexual assault within five (5) days after an assault. A victim does not need to report to the police to have evidence collected. An evidence collection kit may be stored anonymously for up to six (6) months without reporting to police. Toxicology testing is available if there are signs that drugs or alcohol may have facilitated the assault. A toxicology test is available within four (4) days after the assault.

Newton-Wellesley Hospital participates in the Sexual Assault Nurse Examiner (SANE) program. At a SANE site, care is provided by a nurse with specialized training in the medical and forensic needs of victims. Other SANE sites are Beth Israel Deaconess Medical Center, Boston Medical Center, Brigham and Women's Hospital, Cambridge Hospital, Children's Hospital, and Massachusetts General Hospital.

Individuals are strongly encouraged to promptly report the incident to one of the following individuals or offices:

- 1.) **Campus Police Department** by contacting (617) 243-2279; or
- 2.) **Title IX Coordinator**, Maryrose Anthes, Eager House, 617-243-2270;
- 3.) **Newton Police Department**: Individuals can contact the Newton Police Department directly at (617) 796-2100. Campus Police can also assist in notifying the local police if the student chooses.

SEXUAL ASSAULT

Anyone may be the victim of sexual assault. The assailant may be a stranger, but in many instances, victims know their assailants and may currently be, or at one time have been, involved in a relationship with the assailant.

When any individual has been sexually assaulted the first concern is the immediate needs of the victim. The physical well-being of the victim is very important. A victim may have been bruised or suffered internal injuries; and/or may have been exposed to one or more sexually transmitted diseases; and/or may have been at risk of being impregnated. Victims are encouraged to seek medical attention as soon after the assault as possible. On campus, the medical professionals on the Health Services staff are available to provide care during normal business hours (617-243-2451). Off-campus, students may seek 24-hour professional medical care at the Newton-Wellesley Hospital Emergency Room (617-243-6193). Campus Police are available 24 hours a day to transport any student who has been sexually assaulted to the Newton-Wellesley Hospital Emergency Room.

Even in the case where a victim may not initially wish to pursue criminal charges against an individual, it is important that they be examined at a hospital for their own well-being and have the appropriate evidence obtained in case they wish to pursue legal action at a future time.

If a victim wishes to pursue criminal charges, there are various options available. A victim may wish to report the sexual assault to Campus Police, the Newton Police Department, or the Middlesex District Attorney's Office.

On campus, a victim may begin the reporting process by speaking with a member of the Campus Police staff (617-243-2279). Campus Police officers have received specialized training in how to respond to a reported sexual assault, and the contents of the report will be kept confidential. Identifying information about the victim is protected under Massachusetts law. Off-campus, a victim may contact the Office for Victims' Assistance through the Middlesex County District Attorney's Office (617-897-8300) or may choose to file a complaint with the Newton Police Department.

In the last instance, if desired, a victim can request to be escorted to Newton Police by a member of the Campus Police staff (617-243-2279).

Individuals may choose to press charges through the criminal justice system or report to the University (if the assailant is a member of the Lasell University student body). All reports made to mandated reporters will be sent to the Title IX Coordinator, Maryrose Anthes. Students may also report crimes directly to the Title IX Coordinator. If an individual wishes to pursue a complaint through the University, s/he should begin that process by contacting the Title IX Coordinator. It is strongly suggested that a victim speak with someone that he or she trusts. After being assaulted, sometimes it is hard to make decisions and to remember all the information that has been given to you and try to sort through it. Staff members in the Counseling Center and Health Services, as well as the Title IX Coordinator and the Dean of Students are all available to help victims to cope with the many issues and reactions they may be encountering, as well as provide information that can assist in making whatever decisions s/he may face. Students have the right to obtain a restraining order or harassment order at the Newton District Court. Newton Court is located at 1309 Washington Street, West Newton, MA. The court phone number is 617- 244-3600. Advocates from the Middlesex District Attorney's Office will be available to assist students in filling out the request for a restraining order or harassment order.

MASSACHUSETTS LAW

Rape

Defined by M.G.L. c. 265 section 22(b): Whoever has sexual intercourse or unnatural sexual intercourse with a person and compels such person to submit by force and against his will, or compels such person to submit by threat of bodily injury, shall be punished by imprisonment in the state prison for not more than twenty years; and whoever commits a second or subsequent such offense shall be punished by imprisonment in the state prison for life or any term or years.

The phrase “without her consent” may be substituted for “against her will.” Commonwealth v. Roosnell, 143 Mass. 32, 40, 8 N.E. 747, 751 (1886) (citing Commonwealth v. Burke, 105 Mass. 376 (1870)).

Domestic Violence

Defined by M.G.L. c. 265 Section 13M:

- Whoever commits an assault or assault and battery on a family or household member shall be punished by imprisonment in the house of correction for not more than 2 1/2 years or by a fine of not more than \$5,000, or both such fine and imprisonment.
- Whoever is convicted of a second or subsequent offense of assault or assault and battery on a family or household member shall be punished by imprisonment in the house of correction for not more than 2 1/2 years or by imprisonment in the state prison for not more than 5 years.
- For the purposes of this section, "family or household member" shall mean persons who are or were married to one another,
- have a child in common regardless of whether they have ever married or lived together or,
- are or have been in a substantive dating or engagement relationship; provided, that the trier of fact shall determine whether a relationship is substantive by considering the following factors: the length of time of the relationship; the type of relationship; the frequency of interaction between the parties; whether the relationship was terminated by either person; and the length of time elapsed since the termination of the relationship.

c. 209 A, further defines family or household members as it relates to abuse as: persons who fall into any one of the following categories regardless of gender, age, or sexual orientation --

- are or were married
- are or were living together (“residing together in the same household”)
- are or were related by blood or marriage (including in-laws and step-children) (Paternal grandmother who has custody of her grandchild successfully obtained an order against the child’s mother reasoning the grandmother is related by blood to her grandchild’s mother. Turner v. Lewis, 434 Mass. 331 (2001)).
- have a child in common (regardless of whether they have ever married or lived together)
- “are or have been in a substantive dating or engagement relationship”

factors judges are to consider:

- length of time of relationship
- type of relationship
- frequency of interaction
- if the relationship was terminated, length of time since being terminated

Stalking

Defined by MG.L. c. 265 Section 43: (a) Whoever (1) willfully and maliciously engages in a knowing pattern of conduct or series of acts over a period of time directed at a specific person which seriously alarms or annoys that person and would cause a reasonable person to suffer substantial emotional distress, and (2) makes a threat with the intent to place the person in imminent fear of death or bodily injury, shall be guilty of the crime of stalking and shall be punished by imprisonment in the state prison for not more than 5 years or by a fine of not more than \$1,000, or imprisonment in the house of correction for not more than 2 1/2 years or by both such fine and imprisonment.

The conduct, acts, or threats described in this subsection shall include, but not be limited to, conduct, acts or threats conducted by mail or by use of a telephonic or telecommunication device or electronic communication device including, but not limited to, any device that transfers signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo-electronic or photo-optical system, including, but not limited to, electronic mail, internet communications, instant messages or facsimile communications.

Lasell University's Policy

The conduct prohibited by this Policy is set forth below. Any person who violates this Policy will be subject to disciplinary action and/or other sanctions, as appropriate. For students, disciplinary action may include: removal from particular programs/activities/housing and/or suspension or dismissal from the University. For University personnel, disciplinary action may result in a reprimand, an unpaid suspension or the termination of one's employment by the University.

Lasell University Title IX Policy

Introduction

Lasell University is committed to maintaining an educational and work environment wherein all members of the University respect the differences inherent in the diversity of our community and commit to behaving in ways that acknowledge the dignity of each individual. The quality of life at Lasell is directly tied to the actions of the campus community members and their mutual respect and consideration.

I. Policy Statement

Lasell University does not discriminate on the basis of sex and prohibits sex discrimination in its education programs and activities, including in admissions and employment, as required by Title IX, its regulations, and other federal and state laws. Lasell University is committed to maintaining a safe and respectful learning, living, and working environment for all members of the Lasell University community; an environment free from sex discrimination, including sex-based harassment, in compliance with Title IX of the Education Amendments of 1972, a federal law which provides that:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

Discrimination and harassment in employment is also prohibited under Title VII of the Civil Rights Act of 1964, Massachusetts General Laws Chapter 151B, and other applicable statutes.

II. Scope

This Policy applies to any member(s) of the Lasell University community—students, faculty, staff, and administrators—and includes alumni and third parties who are participating in or attempting to participate in Lasell University’s education programs or activities.

Prohibited Conduct, as defined below, may violate this Policy when it occurs:

- On campus;
- On other property owned or controlled by Lasell University;
- In the context of Lasell University’s education programs or activities, including but not limited to employment, classes, Lasell University-sponsored study abroad programs, research, and online; or
- Outside these contexts, if the conduct allegedly creates a hostile environment pursuant to this Policy on campus or on other property owned or controlled by Lasell University.

The Grievance Procedures, as detailed in [Section X](#), provide for the prompt and equitable resolution of Complaints of Prohibited Conduct as defined by this Policy. The Title IX Coordinator has the discretion to determine an appropriate response to reports of discriminatory conduct, including sexual misconduct.

III. Prohibited Conduct

This section outlines the conduct prohibited under this Policy.

- **Sex Discrimination** – Conduct that excludes a person from participation in, denies them the benefits of, or otherwise subjects them to adverse treatment under the University’s education program or activity on the basis of their sex, gender, sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and/or gender identity.
- **Sex-Based Harassment** – A form of sex discrimination that means sexual harassment and other harassment based on sex, gender, sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and/or gender identity that encompasses the following categories of conduct, defined as follows:
 - **Quid Pro Quo Harassment.** An employee, agent, or other person authorized by Lasell University to provide an aid, benefit, or service under Lasell University’s education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person’s participation in unwelcome sexual conduct.
 - **Hostile Environment Harassment.** Unwelcome sex-based conduct¹ that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person’s ability to participate in or benefit from Lasell University’s education program or activity (*i.e.*, creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:
 - The degree to which the conduct affected the complainant’s ability to access Lasell University’s education program or activity;
 - The type, frequency, and duration of the conduct;
 - The parties’ ages, roles within Lasell University’s education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;
 - The location of the conduct and the context in which the conduct occurred; and
 - Other sex-based harassment in Lasell University’s education program or activity.

A hostile environment/sexual harassment could include but is not limited to the following conduct:

- Unwelcome sexual flirtations, advances, or propositions or requests for sexual favors.
- Verbal abuse of a sexual nature, obscene language, off-color jokes, sexual innuendo, and gossip about sexual relations.
- The display of derogatory or sexually suggestive posters, cartoons, drawings, objects, notes, letters, photos, emails, or text messages.
- Visual conduct such as leering or making gestures.

¹ Sex-based conduct includes any conduct that is based on sex, gender, sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and/or gender identity.

- Sexually suggestive comments about an individual’s body or body parts, or sexually degrading words to describe an individual.
 - Unwelcome touching of a sexual nature such as patting, caressing, pinching, or brushing against another’s body.
 - Unwelcome verbal or physical conduct against an individual related to the individual’s gender identity or the individual’s conformity or failure to conform to gender stereotypes.
 - Cyber harassment, including but not limited to disseminating information, photos, or videos of a sexual nature without consent.
 - Videotaping or taking photographs of a sexual nature without consent.
- **Sexual Assault.** Any sexual act—including Rape, Sodomy, Sexual Assault with an Object, or Fondling—directed against another person without the consent of the victim, including instances when the victim is incapable of giving consent; also unlawful sexual intercourse, including Incest and Statutory Rape. The definitions of **Rape**, **Sodomy**, **Sexual Assault with an Object**, **Fondling**, **Incest**, and **Statutory Rape** are included in [Appendix A](#) and incorporated herein.
 - **Dating Violence.** Violence committed by a person:
 - Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 - Where the existence of such a relationship shall be determined based on a consideration of the following factors: (1) the length of the relationship, (2) the type of relationship, and (3) the frequency of interaction between the persons involved in the relationship.
 - **Domestic Violence.** Felony or misdemeanor crimes committed by a person who:
 - Is a current or former spouse or intimate partner of the victim under the family or domestic violence laws of Massachusetts or a person similarly situated to a spouse of the victim;
 - Is cohabitating or has cohabitated with the victim as a spouse or intimate partner;
 - Shares a child in common with the victim; or
 - Commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of Massachusetts.
 - **Sexual Exploitation.** Any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially, or politically from the sexual exploitation of another. Examples of sexual exploitation include:
 - Invasion of sexual privacy;
 - Non-consensual video or audio recording of sexual activity;

- Distributing a consensually made video or audio recording of sexual activity to a third-party, without a participant's consent;
 - Engaging in voyeurism or enabling others to engage in voyeurism;
 - Knowingly transmitting an STD or HIV to another.
- **Stalking.** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
 - Fear for the person's safety or the safety of others; or
 - Suffer substantial emotional distress.
- **Retaliation.** Intimidation, threats, coercion, or discrimination against any person by Lasell University, a student, or an employee or other person authorized by Lasell University to provide aid, benefit, or service under Lasell University's education program or activity, for the purpose of interfering with any right or privilege secured by Title IX or because the person has reported information, made a Complaint, served as a witness, assisted, or participated or refused to participate in any manner in any proceeding subject to this Policy and Grievance Procedures. Retaliation includes **Peer Retaliation**, which means retaliation by a student against another student.

Other definitions applicable to this Policy and the Grievance Procedures are included in [Appendix A](#).

Other Conduct Violations

When other potential violations of the Lasell University Student Handbook or the Employee or Faculty Handbooks occur in conjunction with incidents of prohibited conduct under this policy, the University has the discretion to resolve these violations under whichever policy it deems most appropriate.

IV. The Title IX Coordinator and Supportive Measures

The Title IX Coordinator

The University Title IX Coordinator will be informed of all reports or formal complaints of violations of this Policy and oversee the University's centralized response to ensure compliance with Title IX and the 2013 Amendments to the Violence Against Women Act (VAWA). The University Title IX Coordinator's responsibilities include (but are not limited to):

- Communicating with all members of the University community regarding Title IX and VAWA, and providing information about how individuals may access their rights;
- Reviewing applicable University policies to ensure institutional compliance with Title IX and VAWA;

- Providing assistance to any University employee regarding how to respond appropriately to a report of sexual harassment, sexual violence, stalking, or intimate partner violence;
- Monitoring the University’s administration of its own applicable policies, including this Policy and all related record keeping, timeframes, and other procedural requirements;
- Conducting and overseeing training regarding Title IX, VAWA, and prohibited conduct defined in this Policy and related policies; and
- Responding to any report or formal complaint regarding conduct that violates this Policy. For any report of which the University has actual knowledge (and any formal complaint), the Title IX Coordinator shall oversee and implement the explanation and provision of any supportive measures. For any formal complaint, the Title IX Coordinator oversees the investigation and resolution of such alleged misconduct, directs the provision of any additional supportive measures, and monitors the administration of any related appeal. The Title IX Coordinator may also oversee Live Hearings to ensure proper procedure is followed.

The Title IX Coordinator may delegate certain responsibilities under this Policy to designated administrators, who will be appropriately trained.

The Title IX Team

Lasell University’s Title IX Coordinator coordinates Lasell University’s compliance with Title IX and this Policy, with the assistance and support of Deputy Title IX Coordinators and the Human Resources Department. These individuals may be contacted as follows:

Title IX Coordinator	Maryrose Anthes Director of Compliance, Section 504 and Title IX Coordinator MAntes@lasell.edu 617-243-2270
Deputy Title IX Coordinator	Jamie Marcoux Assistant Vice President for Athletics Lasell University JMarcoux@lasell.edu 617-243-2358
Deputy Title IX Coordinator	Christina Alejandre Assistant Professor & Program Director Esports & Gaming Management CAlejandre@lasell.edu 617-243-2473
Deputy Title IX Coordinator	Charlie Wynn CWynn@lasell.edu 617-243-2226

Deputy Title IX Coordinator	Stephen Hawthorne Director, Accessibility Services and Academic Support SHawthorne@lasell.edu 617-243-2212
Human Resources	Julie Groom Assistant Vice President, Human Resources JGroom@lasell.edu 617-243-2176

Because the Title IX Coordinator may designate any qualified person to assume or assist in performing the Title IX Coordinator’s duties under the Policy, where this Policy identifies a specific role of the Title IX Coordinator, such provision should be read with the understanding that the role may be performed by any of the Title IX Coordinator’s designees.

Supportive Measures

Among the Title IX Coordinator’s responsibilities is coordinating **Supportive Measures**. Supportive Measures may be provided even when no Complaint has been filed. Supportive Measures may vary depending on what resources are reasonably available. Supportive Measures must not unreasonably burden any party, and the Supportive Measures may conclude or continue after the conclusion of the Grievance Procedures or informal resolution, as appropriate.

Examples of possible Supportive Measures include:

- Counseling
- Extensions of deadlines and other course-related adjustments
- Campus escort services
- Increased security and monitoring of certain areas of campus
- Restrictions on contact applied to one or more parties (no-contact orders)
- Leaves of absence
- Changes in class, work, housing, extracurricular, or any other activity, regardless of whether there is a comparable alternative
- Training and education programs related to sex-based harassment

The Title IX Coordinator will work with the individual in arranging for Supportive Measures, as appropriate. Lasell University will not disclose information about any Supportive Measure(s) to persons other than the individual(s) to whom they apply, unless necessary to provide the Supportive Measure(s) or restore or preserve access to Lasell University’s education program or activity or if any exception described in [Section VIII](#), below, applies.

Individuals with disabilities who need reasonable accommodations for such disabilities under this Policy and the Grievance Procedures are advised to contact the Title IX Coordinator, who may work with the Office of Accessibility Services and Academic Support to provide any reasonable disability accommodations.

If an individual wishes to seek a modification or reversal of the Title IX Coordinator's decision to provide, deny, modify, or terminate any Supportive Measure(s) applicable to them, they may do so by informing the Title IX Coordinator of this request. The Title IX Coordinator will refer any such request to an impartial, trained employee with the authority to modify or reverse the Title IX Coordinator's decision on such Supportive Measures if the impartial employee determines that the Title IX Coordinator's decision was inconsistent with the definition of Supportive Measures in this Policy.

If an individual wishes to seek additional modification or termination of any Supportive Measure(s) applicable to them due to materially changed circumstances, they may do so by informing the Title IX Coordinator of this request.

In every report of prohibited conduct under this policy, Lasell University will immediately assess any risk of harm to the Reporting Party or others within the University community and will take steps to address those risks. These may include interim measures to provide for the safety of the Reporting Party and/or others, such as referrals to outside agencies that provide legal and counseling services, referral to the University's counseling center or health services, changes to housing assignments and class or work schedules, changes to extracurricular activities, academic accommodations such as additional time to complete assignments, excused class absences, or "no contact" orders. A Reporting Party may receive supportive measures without filing a formal complaint. Supportive measures are also available to the Responding Party once a formal complaint is filed.

The University Title IX Coordinator will be informed of all reports or formal complaints of violations of this Policy and oversee the University's centralized response to ensure compliance with Title IX and the 2013 Amendments to the Violence Against Women Act (VAWA). The University Title IX Coordinator's responsibilities include (but are not limited to):

- Communicating with all members of the University community regarding Title IX and VAWA, and providing information about how individuals may access their rights;
- Reviewing applicable University policies to ensure institutional compliance with Title IX and VAWA;
- Providing assistance to any University employee regarding how to respond appropriately to a report of sexual harassment, sexual violence, stalking, or intimate partner violence;
- Monitoring the University's administration of its own applicable policies, including this Policy and all related record keeping, timeframes, and other procedural requirements;
- Conducting and overseeing training regarding Title IX, VAWA, and prohibited conduct defined in this Policy and related policies;
- Responding to any report or formal complaint regarding conduct that violates this Policy. For any report of which the University has actual knowledge (and any formal complaint), the Title IX Coordinator shall oversee and implement the explanation and provision of any supportive measures. For any formal complaint, the Title IX Coordinator oversees the investigation and resolution of such alleged misconduct, directs the

provision of any additional supportive measures, and monitors the administration of any related appeal. The Title IX Coordinator may also oversee Live Hearings to ensure proper procedure is followed.

The Title IX Coordinator may delegate certain responsibilities under this Policy to designated administrators, who will be appropriately trained.

V. Confidential Employees

Certain Lasell employees are designated as Confidential Employees pursuant to this Policy. A list of confidential employee positions is provided in [Appendix B](#). Such positions include those to whom a privilege or confidentiality applies under federal or Massachusetts law, as well as certain positions that have been designated by Lasell as confidential for the purpose of providing services related to prohibited conduct under this policy.

Confidential Employees are not required to disclose to the Title IX Coordinator any personally identifying information from reports of sex discrimination they receive from an individual while performing their Confidential Employee role.

Confidential Employees must explain to any individual who informs them of conduct that reasonably may constitute sex discrimination:

- The employee's status as a Confidential Employee pursuant to the Policy.
- How the individual can contact the Title IX Coordinator and how the individual can make a Complaint of Prohibited Conduct under this Policy.
- The Title IX Coordinator may be able to offer and coordinate Supportive Measures, as well as initiate informal resolution or an investigation under the Grievance Procedures.

While Confidential Employees will maintain confidentiality under this Policy and the Grievance Procedures, they may be required to disclose personally identifiable information by law or court order or when the reporting individual gives written consent for disclosure.

Lasell's Confidential Resource Advisors (CRAs) are Lasell employees who have received special training to be a confidential source of support. Confidential Employees are not required to disclose to the Title IX Coordinator any personally identifying information from reports of sex discrimination they receive from an individual while performing their Confidential Employee role.

Any student or employee involved in a Title IX/Sexual Misconduct incident/situation can speak with a CRA confidentially, meaning that no report will be made to the Title IX Office. A CRA can assist with obtaining other resources, such as counseling services, no-contact orders and academic accommodations, restraining orders, and the disciplinary process. CRAs can help you decide what options to pursue. A CRA can continue to be a source of support throughout the process and can serve as your advisor if you and the CRA agree. The CRA receives training regarding awareness and prevention of sexual misconduct and trauma-informed response. Information provided to the CRA will not be released to a campus official, law enforcement, or any agency without the written consent of the reporting party. The CRA will not disclose confidential information without the prior written consent of the reporting party, except as required by state or federal law.

A Confidential Resource Advisor will not act as a counselor or therapist unless licensed under Chapter 112.

A Confidential Resource Advisor will not be disciplined or retaliated against for advocating for a reporting party's needs.

Current Confidential Resource Advisors

Lasell's Confidential Resource Advisors are listed on the University's website [here](#).

VI. Reporting Options

Reporting to Lasell University

Lasell University strongly encourages any individual who has experienced, observed, or has knowledge of Prohibited Conduct to report to the Title IX Coordinator. Reporting conduct that may constitute Prohibited Conduct to the Title IX Coordinator does not necessarily require participating in any subsequent proceedings, including the Grievance Procedures, nor is such participation required for an individual to request and receive Supportive Measures. Contact information for individuals designated to receive such reports is set forth below. It is important for anyone wishing to report sexual misconduct to understand that some, but not all, of the persons identified below are permitted to maintain the confidentiality of any report, depending on the Reporting Party's wishes.

Reports of Prohibited Conduct may be brought to Lasell University by contacting any of the following:

- **Title IX Coordinator**
- **Deputy Title IX Coordinator(s)**
- **Lasell University Police Department**

Anonymous reports may be made online via the [Title IX Reporting Form](#). The Title IX Coordinator will address an anonymous report of conduct that reasonably may constitute Prohibited Conduct pursuant to this Policy to the extent reasonably possible. However, the ability of Lasell University to conduct an effective inquiry into and take action concerning an anonymous report may be significantly limited. Requests for investigation and determination as to violation(s) of this Policy may not be made anonymously.

As set forth in [Section VII](#), below, Lasell University employees may not make anonymous reports about conduct involving others that reasonably may constitute sex discrimination pursuant to this Policy. All such information must be provided to the Title IX Coordinator.

Public awareness events in which experiences of sex-based harassment are disclosed do not constitute reports to Lasell University under this Policy, unless such sex-based harassment involves an imminent or serious threat to the health or safety of a person.

While a report may be filed anonymously by omitting name and contact information from the form, depending on the circumstances and kind of information disclosed anonymously, it may not be possible to investigate or provide services to an undisclosed victim and the University's response may be limited.

Reporting Parties may decide whether to file a criminal report with the Lasell Police Department or local law enforcement. Reporting an incident to the police does not commit a Reporting Party to further legal action or participation in any criminal proceeding. Should a Reporting Party choose to file a report, they will be asked to provide as much detail as possible. The earlier an incident is reported, the easier it will be for the police to investigate the crime and prosecute the case successfully. If desired, Lasell Police personnel will assist Reporting Parties in contacting other law enforcement agencies to file a report. If a criminal report is filed, the University will conduct a parallel investigation, which will be delayed only to afford law enforcement an opportunity to complete its fact-finding investigation.

Reporting to Law Enforcement

Reporting Parties may decide whether to file a criminal report with the Lasell Police Department or local law enforcement. Reporting an incident to the police does not commit a Reporting Party to further legal action or participation in any criminal proceeding. Should a Reporting Party choose to file a report, they will be asked to provide as much detail as possible. The earlier an incident is reported, the easier it will be for the police to investigate the crime, collect evidence, and prosecute the case successfully. If desired, Lasell Police personnel will assist Reporting Parties in contacting other law enforcement agencies to file a report. If a criminal report is filed, the University will conduct a parallel investigation, which will be delayed only to afford law enforcement an opportunity to complete its fact-finding investigation.

Individuals have the right to notify or decline to notify law enforcement concerning an alleged incident of Prohibited Conduct under this Policy which may be criminal in nature, and individuals may receive assistance from the Title IX Coordinator in doing so. Under limited circumstances that pose a health or safety threat to the Lasell University community, Lasell University may independently notify law enforcement of the alleged incident(s).

Any person wishing to pursue criminal action in addition to, or instead of, reporting to Lasell University may do so by contacting:

In the case of an emergency, please call 911.

<p>Lasell University Campus Police Department</p>	<ul style="list-style-type: none"> • Campus police officers are available at all times: 24 hours a day, seven days a week. 	<p>Non-Emergency Line: 617-243-2269 Emergency Line: 617-243-2279 Lasell University Police Winslow Building 1844 Commonwealth Ave Newton, MA 02365</p>
<p>Newton Police Department</p>	<ul style="list-style-type: none"> • File reports of crime • Dedicated Domestic Violence Officer, Dina Vacca 	<p>Dispatch Main Number: 617-796-2100 Chief's Office Number: 617-796-2101 Patrol Number: 617-796-2123</p>

		Newton Police Department Website Address: 1321 Washington Street, Newton, MA 02365
Massachusetts State Police	<ul style="list-style-type: none"> • File reports of crime • Oversees the Sexual Assault Evidence Collection Kit (SAECK) Reports and Tracking System • Statewide resources list • A Guide to Your Rights as a Survivor of Sexual Assault 	Phone: (508) 820-2300 Massachusetts State Police Website General Headquarters Address: 470 Worcester Road, Framingham, MA 01702

The law enforcement contacts above encourage anyone reporting to law enforcement to take steps to preserve evidence.

A criminal investigation into any matter does not preclude Lasell University from implementing this Policy and its Grievance Procedures. However, Lasell University may reasonably and temporarily delay its Grievance Procedures when there is an ongoing concurrent law enforcement proceeding.

Neither the result(s) of a law enforcement investigation nor the decision of law enforcement to investigate or decline to investigate any reported incident(s) is determinative as to whether Prohibited Conduct has occurred for the purposes of this Policy and the Grievance Procedures.

Individuals are encouraged to report to the Title IX Coordinator or Lasell University Campus Police regarding any protective order issued under state or federal law. The Title IX Coordinator will respond promptly and effectively to such information, including by notifying Lasell University Campus Police.

Timeliness of Report

Reporting individuals are encouraged to report any violation of this Policy as soon as possible in order to maximize the University's ability to respond promptly and effectively. Reports and formal complaints may be made at any time without regard to how much time has elapsed since the incident(s) in question. If the Responding Party is no longer a student or employee at the time of the report or formal complaint, the University may not be in a position to gather evidence sufficient to reach a determination as to the formal complaint, and/or the University may not be able to take disciplinary action against the Responding Party. However, the University will still seek to provide support for the Reporting Party and seek to take steps to end the prohibited behavior, prevent its recurrence, and address its effects.

Amnesty

The University recognizes that an individual who has been drinking or using drugs at the time of the incident may be reluctant to make a report or speak truthfully for fear of being subject to discipline under the University's Alcohol and Other Drug Policies. An individual who reports or is accused of sexual misconduct will not be subject to disciplinary action by the University for his/her/their own violation of the University's Alcohol and Other Drug Policies.

Restraining and Harassment Prevention Orders

An Abuse Prevention Order called a "209A Order," or a "protective order," or "restraining order," is a civil court order intended to provide protection from physical or sexual harm caused by force or threat of harm from a family or household member. A person can obtain an order against:

- A spouse or former spouse
- A present or former household member
- A relative by blood or a present or former relative by marriage
- The parent of your minor child
- A person with whom you have or had a substantial dating relationship

209A Orders

A 209A Order can be obtained in any district court, superior court, or probate and family court in Massachusetts. The order should be obtained from the court in the town you live in. Students living on campus can obtain a restraining order in Newton District Court located at 1309 Washington St, West Newton, MA 02465, 617-244-3600. An emergency 209A Order can be obtained from any police department after court hours, and on weekends and holidays. You do not need a lawyer to file for a 209A Order and there is no charge for filing.

Once a 209A Order is issued, violation of certain terms of the Order is a criminal offense. Violations of orders to refrain from abuse, to have no contact, and to vacate a household, multiple-family dwelling, or workplace, can be prosecuted criminally under chapter 209A.

If the abuser violates the order, call the police immediately. Show the Order to the police and explain how it was violated (a punch, slap, threat, entering your house or apartment, refusing to vacate, or any contact with you at home or your workplace, either in person, by telephone, or mail). The police must arrest the abuser if they believe or can see that the terms of the Order were violated. If you do not call the police, you may be able to file an application for a criminal complaint on your own at the Clerk's Office in the District Court. A Victim/Witness Advocate can assist you with that process.

258E Orders

If you are being abused by someone who isn't in one of the categories listed above, you may be eligible to obtain a harassment prevention order. The harassment prevention order (258E) is a civil court order that protects you against someone who is harassing, stalking, or sexually assaulting you, no matter what your relationship with that person is. Students who live on campus may obtain a Harassment Prevention Order at Newton District Court Newton District Court located at 1309 Washington St, West Newton, MA 02465, 617-244-3600. If you do not reside in Newton, you should go to the courthouse in the town where you live.

Campus Police will assist you with obtaining a restraining order or harassment prevention order.

VII. Employee Responsibilities

All Lasell University employees, with the exception of those designated as Confidential Employees pursuant to [Section V](#), above, are considered responsible employees and must disclose to the Title IX Coordinator when the employee has information about conduct that may reasonably constitute Prohibited Conduct pursuant to this Policy.

If a student-employee while performing employment duties or otherwise in the course of their employment receives information regarding conduct that may reasonably constitute Prohibited Conduct pursuant to this Policy, that student-employee must likewise disclose the same to the Title IX Coordinator.

This disclosure requirement does not apply to an employee who personally has been subject to conduct that may reasonably constitute Prohibited Conduct pursuant to this Policy.

VIII. Privacy and Confidentiality

Lasell University is committed to protecting the privacy of all involved in responding to a report of Prohibited Conduct pursuant to this Policy and applicable law and will take steps to limit the disclosure of information to only those individuals who have a need to know in order to implement this Policy and the Grievance Procedures. Additional information with respect to privacy expectations during the Grievance Procedures may be found in [Section X](#), below.

The term "privacy" refers to the discretion that will be exercised by the University in the course of any investigation or grievance process under this Policy. In all proceedings under this Policy, the University will take into consideration the privacy of the Parties to the extent possible.

Lasell University will not disclose personally identifiable information obtained in the course of coordinating actions under this Policy, applying the Grievance Procedures, or otherwise complying with Title IX, except in the following circumstances:

- When Lasell University has obtained prior written consent from a person with the legal right to consent to the disclosure;

- When the information is disclosed to a parent, guardian, or other authorized legal representative with the legal right to receive disclosures on behalf of the person whose personally identifiable information is at issue;
- To carry out the roles and responsibilities set forth by this Policy, including actions taken to address conduct that reasonably may constitute sex discrimination under Title IX in Lasell University's education program or activity;
- As required by federal law, federal regulations, or the terms and conditions of a federal award, including a grant award or other funding agreement; and/or
- To the extent such disclosures are not otherwise in conflict with Title IX, when required by state or local law, or when permitted under the Family Educational Rights & Privacy Act (FERPA).

In cases involving students, the Title IX Coordinator may notify Student Affairs staff, Graduate School staff, and/or other University employees of the existence of the report and/or formal complaint for the purpose of overseeing compliance with this Policy and addressing any concerns related to educational and residential life. While not bound by confidentiality, these individuals will be discreet and will respect the privacy of those involved in the process. In cases involving employees, the Title IX Coordinator may notify the employee's manager/supervisor and the Director of Human Resources. In cases involving faculty, the Provost may also be notified.

IX. Informal Resolution

Either party may request an informal resolution process at any time for an incident of Prohibited Conduct under this Policy before a determination is made under the Grievance Procedures. Parties may also request an informal resolution process in the absence of a Complaint without initiating the Grievance Procedures.

Informal resolution, subject to the consent of the Parties and the approval of the Title IX Coordinator, takes place in lieu of resolving a Complaint through the Grievance Procedures below. The Title IX Coordinator may decline to allow the informal resolution process in any matter despite the parties' wishes. The Title IX Coordinator will not approve informal resolution when such process conflicts with federal, state, or local law.

Before initiating the informal resolution process, the Title IX Coordinator will provide the parties with written notice that explains:

- The allegation(s);
- The requirements of the informal resolution process;
- That, prior to agreeing to a resolution under the informal resolution process, any party has the right to withdraw from the informal resolution process and to initiate or resume the Grievance Procedures;
- That if the parties reach agreement through informal resolution, it will preclude the parties from initiating or resuming Grievance Procedures with respect to the resolved allegation(s);
- The potential terms that may be requested or offered in an informal resolution agreement, including that an informal resolution agreement is binding only on the parties; and

- What information Lasell University will maintain and whether and how such information may be used in connection with the initiation or resumption of the Grievance Procedures.

If both parties voluntarily consent to the informal resolution process, and the Title IX Coordinator approves, the Title IX Coordinator will assign an informal resolution facilitator. The informal resolution facilitator will be trained, as appropriate, including as to how to serve impartially and avoid conflicts of interest and bias. The informal resolution facilitator will not be the same person as the investigator or decisionmaker if the Grievance Procedures are initiated.

The informal resolution process is a voluntary, remedies-based process. The purpose of the informal resolution process is to address the conduct that has been reported by the Reporting Party and place the Parties in a position to pursue their academic and non-academic interests in a safe, respectful, and productive educational and working environment. Under this process, there will be no sanctions against a Responding Party.

If the Parties are unable to resolve the matter by mutual agreement, either Party may request a formal investigation, as described below, by submitting a written request to the Title IX Coordinator within five (5) business days after the conclusion of the informal resolution process.

Any individual who would like further information about Lasell University's informal resolution process may contact the Title IX Coordinator directly at any time.

The following are features of the informal resolution process:

- Participation in the informal resolution process is completely voluntary.
 - No Party will be required to participate in the informal resolution process and the University will not require, encourage, or discourage the Parties from participating in the informal resolution process.
 - All Parties must consent in writing to participate in the informal resolution process.
- All Parties will be provided with a written notice disclosing the allegations, the requirements of the informal resolution process, and any outcomes resulting from participating in the informal resolution process.
- At any time prior to signing an informal resolution agreement, any Party has the right to withdraw from the informal resolution process and resume the formal grievance process.
- Under the informal resolution process, there will be no disciplinary action taken against the Responding Party. If a formal complaint is filed against the Responding Party in a subsequent matter, the Responding Party's participation in a prior informal resolution process will not be considered relevant and will not be considered in the resolution of the subsequent complaint.
- Any agreements reached as part of the informal resolution process must be approved by the Title IX Coordinator. If the Title IX Coordinator determines at any time prior to the signing of the informal resolution agreement that the informal resolution process is no longer appropriate, the Title IX Coordinator may terminate the process.

- Upon signing the informal resolution agreement, the Parties are bound by its terms and cannot opt for a formal grievance process based on the conduct alleged in the formal complaint.
- Failure to comply with the signed agreement may result in disciplinary action for either Party.
- If the Parties' circumstances change significantly, they may request a supplemental agreement; the Title IX Coordinator will determine whether it is appropriate to proceed. For example, if both Parties joined the same club subsequent to signing the agreement or participated in the same study abroad program, either Party could request a supplemental agreement to address the changed circumstances, provided that both Parties agreed to any such revisions. Under such circumstances, the above conditions would apply.

The following are some potential outcomes of the informal resolution process:

Depending on the nature and circumstances of the particular situation, Parties may agree to outcomes such as:

- Long-term extension of a mutual No Contact Order;
- Imposition of a modified No Contact Order, placing the burden on the Responding Party to limit the Responding Party's physical proximity to the Reporting Party;
- The Responding Party may agree to seek a professional assessment and follow suggested treatment plans;
- Restrictions on the Responding Party from participation in particular clubs/ organizations or events;
- Changes to on-campus housing, subject to availability;
- The Responding Party may be required to attend an educational program or workshop series, do research about a specific topic, design and create bulletin boards, work with Residential Life staff on a program or project, meet with a counselor or staff person, and/or participate in some other form of community-based service which is educational in intent;
- Provision to the Responding Party of an "impact statement" written by the Reporting Party (describing the impact(s) that the Responding Party's conduct had on the Reporting Party);
- Conversation between the Parties facilitated by an individual appointed by the Title IX Coordinator;
- Other measures as agreed upon by the parties and deemed appropriate by the Title IX Coordinator.

X. Grievance Procedures

These Grievance Procedures will apply to resolve Complaints of Prohibited Conduct under this Policy.

In implementing these Grievance Procedures, Lasell University will treat the Complainant and Respondent equitably. Lasell University will take reasonable steps to protect the privacy of the parties and witnesses during all stages of the Grievance Procedures. Such steps will not restrict the ability of the parties to obtain and present evidence, including by speaking to witnesses; consult with their family members, confidential resources, or advisors; or to otherwise prepare for or participate in these Grievance Procedures. Knowingly making false statements and/or knowingly submitting false information during the Grievance Procedures process is prohibited by this Policy.

A. Evaluation, Dismissal, and Notice of Allegations

i. Making a Complaint

The following individuals have the right to make a Complaint of Prohibited Conduct (other than sex-based harassment) under this Policy:

- A Lasell University student or employee, including those who have been subjected to conduct that could constitute Prohibited Conduct under this Policy.
- Any third party who was participating or attempting to participate in Lasell University's education program or activity at the time of the alleged Prohibited Conduct, including those who have been subjected to conduct that could constitute Prohibited Conduct under this Policy.
- A parent, guardian, or other authorized legal representative with the legal right to act on behalf of a Complainant.
- Lasell University's Title IX Coordinator, as provided below.

The following individuals have the right to make a Complaint of sex-based harassment, which includes Sexual Assault, Dating Violence Domestic Violence, and Stalking, under this Policy:

- A Lasell University student or employee only if they themselves are alleged to have been subjected to sex-based harassment under this Policy.
- A person other than a Lasell University student or employee only if they themselves are alleged to have been subjected to sex-based harassment under this Policy at a time when they were participating or attempting to participate in Lasell University's education program or activity.
- A parent, guardian, or other authorized legal representative with the legal right to act on behalf of a Complainant.
- Lasell University's Title IX Coordinator, as provided below.

The Title IX Coordinator may initiate a Complaint only after considering the following factors:

- Any request by Complainant not to proceed with initiation of a Complaint;
- Any reasonable safety concerns that Complainant has regarding initiation of a Complaint;
- The risk that additional acts of Prohibited Conduct would occur if a Complaint is not initiated;
- The severity of the alleged Prohibited Conduct, including whether the conduct alleged, if established, would require the removal of Respondent(s) from campus or imposition of another disciplinary sanction to end the Prohibited Conduct and prevent its recurrence;
- The age and relationship of the parties, including whether Respondent is a Lasell University employee;
- The scope of the alleged Prohibited Conduct, including information suggesting a pattern, ongoing Prohibited Conduct, or Prohibited Conduct alleged to have impacted multiple individuals;
- The availability of evidence to assist a decisionmaker in determining whether Prohibited Conduct occurred; and
- Whether Lasell University could end the alleged Prohibited Conduct and prevent its recurrence without initiating the Grievance Procedures.

If, after considering these and any other relevant factors, the Title IX Coordinator determines that the alleged conduct (1) presents an imminent and serious threat to the health or safety of Complainant or another person, or (2) prevents Lasell University from ensuring equal access on the basis of sex to its education program or activity, the Title IX Coordinator may initiate a Complaint. The Title IX Coordinator will notify Complainant prior to initiating such a Complaint and will appropriately address any reasonable concerns about Complainant's safety or the safety of others, including by providing Supportive Measures.

Lasell University may consolidate Complaints of Prohibited Conduct against more than one Respondent, or by more than one Complainant against one or more Respondents, or by one party against another party, when the allegations arise out of the same facts or circumstances. When more than one Complainant or more than one Respondent is involved, references below to a party, Complainant, or Respondent include the plural, as applicable.

ii. Dismissal

The Title IX Coordinator may dismiss a Complaint if:

- Lasell University is unable to identify any Respondent after taking reasonable steps to do so;
- Respondent is not participating in Lasell University's educational program or activity and is not employed by Lasell University;
- Complainant voluntarily withdraws any or all of the allegations in the Complaint in writing, the Title IX Coordinator declines to initiate a Complaint as described above, and the Title IX Coordinator determines that, without Complainant's withdrawn allegations, the conduct that remains alleged in the Complaint, if any, would not constitute Prohibited Conduct under the Policy even if proven; and/or

- Lasell University determines that the conduct alleged in the Complaint, even if proven, would not constitute Prohibited Conduct under the Policy.

Before dismissing a Complaint, the Title IX Coordinator will make reasonable efforts to clarify the allegations with Complainant.

Upon dismissal, the Title IX Coordinator will promptly notify Complainant in writing of the basis for the dismissal. If the dismissal occurs after Respondent has received notice of the allegations, as described below, then the Title IX Coordinator will notify the parties simultaneously in writing.

The Title IX Coordinator will notify Complainant that a dismissal may be appealed. If the dismissal occurs after Respondent has received notice of the allegations, as described below, then the Title IX Coordinator will notify the parties simultaneously in writing that the dismissal may be appealed on the same bases. If a dismissal is appealed, Lasell University will follow the procedures outlined in [Section X.F.](#)

When a Complaint is dismissed, the Title IX Coordinator will:

- Offer Supportive Measures to Complainant, as appropriate;
- If Respondent has received notice of the allegations, offer Supportive Measures to Respondent, as appropriate; and
- Take other prompt and effective steps, as appropriate, to ensure that Prohibited Conduct does not continue or recur within Lasell University's education program or activity.

iii. Notice

If the Title IX Coordinator has determined, following an evaluation, that initiation of the Grievance Procedures is appropriate, the Title IX Coordinator will provide the following notice to the parties in writing with sufficient time for the parties to prepare a response before any initial interview.

The written notice will include:

- This Policy and the Grievance Procedures, including the informal resolution process;
- Sufficient information available at the time to allow the parties to respond to the allegations, including the identities of the parties involved in the alleged incident(s), the conduct alleged to constitute Prohibited Conduct, and the date(s) and location(s) of the alleged incident(s);
- A statement that retaliation is prohibited;
- Respondent is presumed not responsible for the alleged Prohibited Conduct until a determination is made at the conclusion of the Grievance Procedures based on the preponderance of the evidence. Prior to such a determination, the parties will have an opportunity to present relevant and not otherwise impermissible evidence to a trained, impartial investigator and, if applicable, a decisionmaker;
- The parties may have an advisor of their choice who may be, but is not required to be, an attorney;

- The Policy prohibits knowingly making false statements or knowingly submitting false information during the Grievance Procedures; and
- The parties are entitled to an investigative report that accurately summarizes the relevant and not otherwise impermissible evidence and equal opportunity to access the underlying relevant and otherwise not impermissible evidence.

If, during an investigation, Lasell University decides to investigate any additional allegation(s) of Prohibited Conduct by Respondent towards Complainant that were not included in the initial notice described above or that are included in a consolidated Complaint, Lasell University will provide written notice of the additional allegation(s) to the parties.

If Lasell University has reasonable concerns about the safety of any person as a result of providing the notice described above, Lasell University may reasonably delay providing notice in order to first address such safety concern(s) appropriately.

B. Investigation

The Title IX Coordinator is responsible for overseeing any investigation pursuant to this Policy and the Grievance Procedures and will be the primary point of contact for the parties during the Grievance Procedures. The Title IX Coordinator, upon the issuance of written notice, will refer the Complaint for investigation and appoint an investigator. If needed, the investigator may be assisted in conducting investigation functions by additional qualified individuals.

Lasell University will provide for adequate, reliable, and impartial investigations and, if applicable, adjudications of Complaints. The burden is on Lasell University—not on the parties—to conduct an investigation that gathers sufficient evidence to determine whether Prohibited Conduct occurred. As a member of the Lasell University community, you are encouraged to cooperate fully if called upon to be interviewed in these matters.

Lasell University will provide written notice to a party whose participation is invited or expected, of the date, time, location, participants, and purpose of all meetings or proceedings—including investigatory interviews—with sufficient time for the party to prepare to participate. Lasell University will provide an equal opportunity for the parties to present fact witnesses and other inculpatory and exculpatory evidence that are relevant and not otherwise impermissible.

Lasell University will provide the parties with the same opportunities to be accompanied to any meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney. The advisor may review evidence and consult with the party but may not speak on behalf of the party during such meeting or proceeding.

During the investigation, the investigator will collect information from the parties and any witnesses, as appropriate. The parties will have an equal opportunity to present fact witnesses and any evidence that is relevant and not otherwise impermissible for the investigator to consider. Parties will be interviewed separately by the investigator. The investigator will interview witnesses as necessary and may, at the investigator's discretion, delegate witness interviews to another investigator.

The investigator will review all evidence gathered during the investigation and determine what evidence is relevant and what evidence is impermissible regardless of relevance. Generally, evidence attesting to a party's character is not considered relevant.

The following types of evidence are impermissible:

- Evidence that is protected under a federal or state law privilege or evidence provided to a Confidential Employee while the Confidential Employee was acting in their confidential capacity, unless the person to whom the privilege or confidentiality is owed has voluntarily waived the privilege or confidentiality.
- A party's or witness's records that are made or maintained by a physician, psychologist, or other recognized professional or paraprofessional in connection with the provision of treatment to the party or witness, unless that party or witness provides voluntary, written consent for use in the for use in the Grievance Procedures.
- Evidence that relates to Complainant's sexual interests or prior sexual conduct, unless evidence about Complainant's prior sexual conduct is offered to prove that someone other than Respondent committed the alleged Prohibited Conduct or is evidence about specific incidents of Complainant's prior sexual conduct with Respondent that is offered to prove consent to alleged sex-based harassment, including Sexual Assault. Prior consensual sexual conduct between the parties does not by itself demonstrate or imply Complainant's consent to alleged sex-based harassment or preclude determination that sex-based harassment occurred.

C. Role of Advisors to the Parties

Before a Title IX matter proceeds to hearing, the Title IX Coordinator will provide the Reporting Party and Responding Party an equal opportunity to select an Advisor of the Party's choice. Parties may change their Advisor at any time during the grievance process. An Advisor is an individual chosen by the Reporting Party and the Responding Party to provide guidance during the grievance process. An Advisor may be a member or non-member of the University community and may be an attorney. The Parties are not required to utilize Advisors.

The role of the Advisor is narrow in scope: the Advisor may attend any interview or meeting connected with the grievance process and may submit questions for witnesses to be considered by the Decisionmaker, but the Advisor may not actively participate in interviews and may not serve as a proxy for the Party. If a Party does not have an Advisor, the University will provide one at no cost.

Any individual who serves as an Advisor is expected to make themselves available for meetings and interviews throughout the investigation process, as well as the Decision-Making Meeting, as scheduled by the University. The University always has the right to determine what constitutes appropriate behavior on the part of an Advisor and to take appropriate steps to ensure compliance with this Policy. Advisors who become disruptive or who do not abide by the restrictions on their participation may be removed or dismissed. The Advisor policy will be applied equally to all Parties.

D. Case File/Investigative Report

At the conclusion of an investigation, Lasell will provide each party and the party's advisor, if any, the investigative report and an equal opportunity to access evidence that is relevant to the allegation(s) and not otherwise

impermissible. Each party will be provided ten (10) business days to review the investigative report and evidence of the case file and may submit a written response within that timeframe, if they so choose.

Lasell prohibits the parties' and their advisors' from disclosing information and evidence obtained solely through the Grievance Procedures, including any investigative report, in an unauthorized manner. The Investigator may summarize his/her impressions including context for the evidence but will not determine whether a violation occurred, reserving that decision for the Decision-Maker.

E. Determination

For all Complaints, Lasell University will provide a process that allows the investigator or decisionmaker, as applicable, to question the parties and witnesses to adequately assess a party's or witness's credibility to the extent that credibility is both in dispute and relevant to evaluating one or more allegations of Prohibited Conduct in the Complaint.

i. Sex-Based Harassment Complaints Involving a Student or Employee Party

For Complaints of Sex-Based Harassment, including Sexual Assault, Dating Violence, Domestic Violence and Stalking, involving a student or employee party, the Title IX Coordinator will schedule a live hearing no sooner than ten (10) business days after the parties have received the investigative report and an equal opportunity to access evidence that is relevant to the allegation(s) and not otherwise impermissible. Notice of the hearing will be provided in writing.

The live hearing will be conducted by a fair and impartial Hearing Chair or Hearing Panel (also referred to as the "decisionmaker"), any of whom may or may not be the investigator. If a Hearing Panel is used, most of it will constitute the decisionmaker for each matter. As the decisionmaker, the Hearing Chair or Hearing Panel (as applicable) will determine, based on the preponderance of the evidence, whether or not the alleged Sex-Based Harassment occurred. All members of the Hearing Panel and any Hearing Chair will have received appropriate training to participate in the hearing.

Only the Hearing Panel or Hearing Chair, as applicable, will question the parties and any witnesses during the hearing; direct questioning of the parties or witnesses by the parties or their advisors is not permitted. The parties may propose in writing to the Hearing Panel or Hearing Chair, as applicable, any relevant and not otherwise impermissible questions and follow-up questions that they want asked of any other party and witnesses, including questions challenging credibility. The Hearing Panel or Hearing Chair, as applicable, will determine whether a proposed question or follow-up question is relevant and not otherwise impermissible and will explain any decision to exclude a question as not relevant or otherwise impermissible. Questions that are unclear or that are harassing a party or witness being questioned will not be permitted. Questions seeking evidence that is already before the Hearing Panel or Hearing Chair, as applicable, are not relevant and will not be permitted. The Hearing Panel or Hearing Chair, as applicable, will give a party an opportunity to clarify or revise their question if the Hearing Panel or Hearing Chair, as applicable, determines it is unclear or harassing. If the party sufficiently clarifies or revises the question, the question will be asked.

The Hearing Panel or Hearing Chair, as applicable, may choose to place less or no weight on statements made by a party or witness who refuses to respond at the hearing to questions deemed relevant and not impermissible. The

Hearing Panel or Hearing Chair, as applicable, will not draw an inference about whether Sex-Based Harassment occurred based solely on a party's or witness's refusal to respond to questioning.

The hearing will be conducted with the parties physically present in separate locations with technology enabling the Hearing Panel or Hearing Chair, as applicable, and the parties to simultaneously see and hear the party or witness while that person is speaking. Lasell University will record the hearing and make the recording available to the parties for review upon request. All other recordings of the hearing are unauthorized and strictly prohibited.

The Hearing Panel or Hearing Chair, as applicable, will objectively evaluate all evidence that is relevant and not otherwise impermissible including both inculpatory and exculpatory evidence. Credibility determinations will not be based on a person's status as Complainant, Respondent, or witness.

The Hearing Panel or Hearing Chair, as applicable, will use the **preponderance of the evidence standard** to determine whether Prohibited Conduct occurred. This standard of proof requires the Hearing Panel or Hearing Chair, as applicable, to evaluate relevant and not otherwise impermissible evidence for its persuasiveness. If the Hearing Chair or majority of the Hearing Panel is not persuaded by the preponderance of the evidence that Prohibited Conduct occurred, the quantity of evidence notwithstanding, the Hearing Chair or Hearing Panel will not determine that Prohibited Conduct has occurred.

Written notice of the decisionmaker's determination will be provided to the parties within seven (7) business days of when the determination was reached. The written notice of determination will include:

- A description of the alleged Prohibited Conduct;
- Information about the policies and procedures that were used to evaluate the allegations;
- The decisionmaker's evaluation of the relevant and not otherwise impermissible evidence and determination of whether Prohibited Conduct has occurred;
- When the decisionmaker finds that Prohibited Conduct has occurred, any disciplinary sanctions Lasell University will impose on Respondent, whether remedies other than the imposition of disciplinary sanctions will be provided by Lasell University to Complainant, and, to the extent appropriate, other students identified by the Title IX Coordinator to be experiencing the effects of the Prohibited Conduct; and
- Lasell University's procedures and permissible bases for the parties to appeal the determination.

Lasell University will not impose discipline on the Respondent for Prohibited Conduct unless there is a determination by the decisionmaker at the conclusion of the hearing that the Respondent engaged in Prohibited Conduct.

If there is a determination that Prohibited Conduct occurred, as appropriate, the Title IX Coordinator will:

- Coordinate the provision and implementation of remedies to Complainant and other people Lasell University identifies as having had equal access to Lasell University's education program or activity limited or denied by the Prohibited Conduct;
- Coordinate the imposition of any disciplinary sanctions on Respondent, including notification to Complainant of any such disciplinary sanctions; and

- Take other appropriate prompt and effective steps to ensure that Prohibited Conduct does not continue or recur within Lasell University’s education program or activity.

Lasell University will comply with these Grievance Procedures before the imposition of any disciplinary sanctions against the Respondent and will not discipline a party, witness, or others participating in these Grievance Procedures for making a false statement or for engaging in consensual sexual conduct based solely on the determination whether Prohibited Conduct occurred.

The determination regarding responsibility becomes final on the date that Lasell University provides the parties with the written determination of any appeal taken, or, if there is no appeal, the date on which an appeal would no longer be considered timely.

ii. All Other Complaints

For Complaints that allege Sex Discrimination that is not Sex-Based Harassment, the investigator, as the decisionmaker, will evaluate all relevant and not otherwise impermissible evidence—including both inculpatory and exculpatory evidence—for its persuasiveness. The investigator, as decisionmaker, will also question the parties and witnesses to adequately assess a party’s or witness’s credibility to the extent credibility is both in dispute and relevant to evaluating one or more allegations of Prohibited Conduct. The investigator’s credibility determination(s) will not be based on a person’s status as Complainant, Respondent, or witness.

Using **the preponderance of the evidence standard**, the investigator, as a decisionmaker, will determine whether Prohibited Conduct occurred. This standard of proof requires the investigator, as decision maker, to evaluate relevant and not otherwise impermissible evidence for its persuasiveness. If the investigator, as decisionmaker, is not persuaded under the preponderance of the evidence standard that Prohibited Conduct occurred, the quantity of evidence notwithstanding, the investigator will not determine that Prohibited Conduct occurred.

No sooner than ten (10) business days after the parties have received the investigative report and an equal opportunity to access evidence that is relevant to the allegation(s) and not otherwise impermissible, as detailed above, the investigator, as decisionmaker, will make a determination as to whether Prohibited Conduct occurred.

Written notice of the determination will be provided to the parties within seven (7) business days of when the determination was reached. The written notice of determination will include:

- A description of the alleged Prohibited Conduct;
- Information about the policies and procedures that were used to evaluate the allegations;
- The decisionmaker’s evaluation of the relevant and not otherwise impermissible evidence and determination of whether Prohibited Conduct has occurred;
- When the decisionmaker finds that Prohibited Conduct has occurred, any disciplinary sanctions Lasell University will impose on Respondent, whether remedies other than the imposition of disciplinary sanctions will be provided by Lasell University to Complainant, and, to the extent appropriate, other students identified by the Title IX Coordinator to be experiencing the effects of the Prohibited Conduct; and

- Lasell University’s procedures and permissible bases for the parties to appeal the determination.

Lasell University will not impose discipline on the Respondent for Prohibited Conduct unless there is a determination by the decisionmaker that the Respondent engaged in Prohibited Conduct.

If there is a determination that Prohibited Conduct occurred, as appropriate, the Title IX Coordinator will:

- Coordinate the provision and implementation of remedies to Complainant and other people Lasell University identifies as having had equal access to Lasell University’s education program or activity limited or denied by the Prohibited Conduct;
- Coordinate the imposition of any disciplinary sanctions on Respondent, including notification to Complainant of any such disciplinary sanctions; and
- Take other appropriate prompt and effective steps to ensure that Prohibited Conduct does not continue or recur within Lasell University’s education program or activity.

Lasell University will comply with these Grievance Procedures before the imposition of any disciplinary sanctions against the Respondent and will not discipline a party, witness, or others participating in these Grievance Procedures for making a false statement or for engaging in consensual sexual conduct based solely on the determination whether Prohibited Conduct occurred.

The determination regarding responsibility becomes final either on the date that Lasell University provides the parties with the written determination of any appeal, or, if there is no appeal, the date on which an appeal would no longer be considered timely.

F. Disciplinary Sanctions and Remedies

During the Grievance Procedures, Lasell University may take the following actions, as applicable:

- Lasell may remove a student-respondent from its education program or activity on an emergency basis after undertaking an individualized safety and risk analysis; determining that an imminent and serious threat to the health or safety of any person(s) arising from the allegation(s) of Prohibited Conduct justifies removal; and providing Respondent with notice and an opportunity to challenge the decision immediately following the removal.
- Lasell may place an employee-respondent on administrative leave during the pendency of the Grievance Procedures, as appropriate.

If a Party is found to have violated this Policy, before finalizing the written determination, the Hearing Officer will refer the matter to the appropriate University official(s) to determine sanctions and remedies. Sanctions being imposed will be included in the written determination. Sanctions will consider the seriousness of the misconduct as compared to like cases in the past, and the Responding Party’s previous disciplinary history (if any). Remedies, which may include supportive measures, will be designed to restore or preserve equal access to the University’s education program or activity. Specifically, sanctions will be set by the following administrators:

- If an undergraduate student is found responsible for violating the Policy, the case record (consisting of the case file and responses, investigative report and responses, hearing recording, and written determination relating to the finding of responsibility) will be provided to the Assistant Vice President for Student Affairs and/or the Provost. Any sanctions and remedies will be included in the written determination, and sanctions will be subject to appeal under this Policy.
- If a graduate student is found responsible for violating the Policy, the case record (consisting of the case file and responses, investigative report and responses, hearing recording, and written determination relating to the finding of responsibility) will be provided to the Vice President of Graduate and Professional Studies, who will determine sanctions and remedies in consultation with appropriate University administrators. If the Vice President of the Graduate School is unavailable, an appropriately trained University official will serve as the substitute. Any sanctions and remedies will be included in the written determination, and sanctions will be subject to appeal under this Policy.
- If a faculty member is found responsible, the case record (consisting of the case file and responses, investigative report and responses, hearing recording, and written determination relating to the finding of responsibility) will be forwarded to the Provost and the Dean of the faculty member's school, who will determine sanctions and remedies in consultation with appropriate University administrators. If the Provost or Dean is unavailable, an appropriately trained University official will serve as the substitute. Should the Dean and Provost propose a sanction of suspension or dismissal, the Provost will issue a recommendation in accordance with applicable University policy. Any sanctions (and/or recommendation of sanctions) and remedies will be included in the written determination, and sanctions (and/or recommended sanctions) will be subject to appeal under this Policy.
- If a staff member is found responsible, the case record (consisting of the case file and responses, investigative report and responses, hearing recording, and written determination relating to the finding of responsibility) will be forwarded to the staff member's supervisor and the Director of Human Resources, who will determine sanctions and remedies in consultation with appropriate University administrators. If the Director of Human Resources is unavailable, an appropriately trained University official will serve as the substitute. Any sanctions and remedies will be included in the written determination, and sanctions will be subject to appeal under this Policy.

Following a determination under the Grievance Procedures that Prohibited Conduct occurred, Lasell University may impose disciplinary sanctions on the Respondent, which may include:

- **Reprimand** - A written notice to a student describing the policy that the student has violated and acknowledging that the student's violation will be kept in their conduct file.
- **Warning** - A written notice to a student describing the policy that the student has violated, outlining a specific time period during which the warning will be in effect, and indicating that future violations of any policy during the warning period will automatically result in more serious sanctioning as listed below. The warning period may be several days, to several weeks, months, semesters, or years.
- **Educational Sanctions** - Students may be required to attend an educational program or workshop series, do research about a specific topic, design and create bulletin boards, work with Residential Life staff on a

program or project, meet with a counselor or staff person, and/or participate in some other form of community-based service which is educational in intent.

- **Restriction or Suspension of Access to Space, Resources, and Activities** - When appropriate in cases involving behavioral misconduct between members of the community, restrictions may be placed on access to space and/or resources or on participation in activities to limit opportunities for contact among the Parties. This period of time may range from several days, to several weeks, semesters, years, or be permanent.
- **Restitution** - The sanction for willful or reckless damage or vandalism will ordinarily include restitution for replacement or repair.
- **Community Probation** - Students placed on community probation will have a period of time designated to them during which any additional violations of University policy might result in the immediate suspension of their residential housing privileges and/or a restriction of their privileges regarding participation in activities and/or student organizations. This period of time may range from several days, to several weeks, semesters, or years.
- **Conduct Probation** - Students placed on conduct probation will have a period of time designated to them during which any additional violations of University policy might result in suspension from the University. This period of time may range from several days, to several weeks, semesters, or years.
- **Relocation within the Residential System** - Students may be moved from their current housing assignment to another assignment.
- **Temporary or Permanent Revocation of Residential Housing Privileges** - Students may be removed from the residential system for a specified period of time or permanently. This period of time may range from several days, to several weeks, semesters, or years.
- **Suspension from the University** - Students suspended from the University will not be able to pursue course work and will not be considered to be in "good standing" during the time of the suspension; after the designated period of the suspension, students may apply to be reinstated to the University (and if allowed to return, may be required to be on a conduct probationary status).
 - A suspension period of time may range from several days, to several weeks, semesters, or years. Undergraduate and graduate students must apply for readmission after the period of suspension through the Office of the Registrar.
 - Students must provide an account of what they have done since leaving Lasell, a clear explanation of why they wish to return, and why they feel they will be successful at this point in completing their education. Undergraduate applications for readmission are sent to the Provost; Student Financial Planning; Student Accounts; Academic Advising; Campus Police; and Student Affairs.
 - A decision on readmission is made by the Vice President of Enrollment Management. Applications for readmission from graduate students are reviewed on a case-by-case basis by the Director of Graduate Student Services, who consults with a committee convened for this purpose.

- Students reapplying to the program are informed in writing of the committee's decision regarding their reapplication, and if applicable, the requirements of their program of study.
- **Dismissal from the University** - Students dismissed from the University will be permanently denied access to degree work.
- **Graduating Responding Party** - If the Responding Party is a second-semester senior, a hold may be placed on the release of the Responding Party's diploma and/or official transcript pending the conclusion and outcome of the Title IX Grievance Process.
- **Responding Party Withdrawal** - At any time prior to a Determination Regarding Responsibility, a Responding Party has the right to withdraw as a student or resign as an employee from the University. If the Responding Party is withdrawing before the final resolution of a Formal Complaint, the Respondent's transcript will be notated, ("Student Withdrew with Disciplinary Charges Pending" to reflect pending disciplinary action, subject to modification to reflect the outcome of the disciplinary action, and the Responding Party will not be eligible to return to the University in any capacity at any time in the future.
- **Deceased Reporting Party** - If the Reporting Party is deceased as a result of the conduct that is alleged to have violated University policy, the next of kin shall be treated as the Reporting Party for purposes of this Policy, and/or the Title IX Coordinator may initiate a Formal Resolution Process. Upon written request, and subject to applicable law, the next of kin shall be provided with information about the outcome of proceedings conducted by the University with respect to the Responding Party related to conduct that impacted the deceased.

i. Additional Sanctions for Student-Athletes

Student-athletes who receive sanctions at the conduct probation level or higher will have additional sanctions imposed by the Athletic Department. The first incident, at the conduct probation level or higher, will result in a one-game suspension, the second incident, at this level, will result in a one-week suspension and a third incident, at this level, will result in dismissal from the team for the remainder of the season. Incidents that occur out of season may also result in sanctions from the Athletic Department. Any student-athlete losing University housing privileges for judicial reasons will be suspended from all team activities until housing is reinstated. Any student-athlete who is dismissed or suspended from the University will be ineligible to represent the University as a varsity athlete until the student is readmitted to the University.

ii. The National Collegiate Athletic Association (NCAA) and Student Athletes

The NCAA requires that all prospective, incoming, current, and transfer college athletes must disclose annually to the University whether their conduct has resulted in an investigation or discipline through a Title IX proceeding or a criminal conviction for sexual, interpersonal, or other acts of violence. A failure by the athlete to accurately and fully disclose investigatory activity, a Disciplinary Action, or criminal conviction may result in Sanctions or Disciplinary Actions including but not limited to a loss of athletics eligibility as determined by the University.

The Title IX Coordinator or designee in consultation and collaboration with the appropriate departments will take reasonable steps to confirm the information provided by prospective, incoming, current, and transfer student-

athletes and, in a manner consistent with federal and state law, provide it to other member schools if the student-athlete attempts to enroll in a different college or university. As an NCAA member, the University must have policies in place to gather conduct-related information from former schools attended by recruited prospects or transfer student-athletes.

iii. Student Clubs and Activities

Students need to be in good standing if they hold club leadership positions. Students are not considered to be in good standing if they are placed on conduct probation or suspension. These sanctions will result in the loss of club leadership.

iv. Students Who Withdraw or Take a Leave of Absence

The University retains the authority to pursue disciplinary action against students who withdraw or are on a leave of absence from the University after an alleged violation of the Title IX Sexual Harassment Policy. The same potential sanctions described above will apply to students who withdraw or are on a leave of absence. In addition, students who have graduated may be banned from university property for a period of time or permanently.

v. Sanctions Applicable to Employees

Any Employee who is determined to have engaged in conduct that violates the University's Title IX Policy may be subject to the following sanctions:

- **Counseling or Verbal Reprimand** - The supervisor/ manager counsels the employee regarding the employee's conduct, to eliminate possible misunderstandings, improve job performance, or explain what constitutes proper conduct. The supervisor will make a written notation of the counseling session/s and note the date of it. Employees may be referred to an outside vendor for counseling.
- **Training** - Employees may be required to attend online or in-person training(s) as it relates to the misconduct at issue.
- **Written Reprimand** - The purpose of the written reprimand is to make certain that the employee is fully aware of the misconduct that has been committed or of those areas of performance that need to be improved. The employee will be required to sign an acknowledgment of receipt. This acknowledgment indicates receipt only – it does not indicate that you agree with the substance of the reprimand. A signed, dated copy of the written reprimand(s) should be forwarded to Human Resources and retained in the employee's personnel file.
- **Suspension** - An employee may be suspended with or without pay pending an investigation and after a finding of responsibility after an investigation. The employee will not receive pay for missed work if the employment is terminated following the investigation. Suspension periods can range from one day to several weeks or months.
- **Termination of Employment** - The University will follow the faculty handbook guidelines for Dismissal or Suspension for Cause if there is a finding of responsibility and a recommendation that the faculty member be dismissed or suspended from the University.

vi. Additional Remedies

The University may also implement or continue no-contact orders even if there is not a finding of responsibility. No contact orders will remain in place for a time period determined by the Title IX Coordinator. All supportive measures will be available to the Reporting Party regardless of whether there is a finding of responsibility. If the Responding Party is found responsible for violating the Title IX Sexual Harassment Policy, the Title IX Coordinator, or designee, may require the Responding Party to make adjustments to the Responding Party's work assignments such as changing job schedules or job duties, and academic schedules (changing classes). The Responding Party may also be required to schedule times to visit the dining hall or other areas on campus in order to avoid contact with the Reporting Party.

vii. Sanctions Applicable to Non-Members of the University

For violations of this Policy by non-members of the University community, including alumni, disciplinary sanctions may include being temporarily or permanently barred from the University or subject to other restrictions.

viii. Violations of Interim Measures, Nondisclosure Agreements, and Informal Resolutions

Violations of nondisclosure agreements, informal resolutions, and interim measures such as no contact orders and University imposed sanctions will be referred to the Student Conduct System or Human Resources as appropriate. Possible sanctions for violating nondisclosure agreements, informal resolutions, and interim measures are the same possible sanctions listed above.

G. Appeal

Lasell University offers the following bases for appeals from the dismissal of a Complaint or a written determination by the decisionmaker that Prohibited Conduct occurred:

- Procedural irregularity that would change the outcome;
- New evidence that would change the outcome and that was not reasonably available when the determination or dismissal was made;
- Abuse of discretion in the issuance of a sanction, meaning the sanction that was imposed was significantly disproportionate to the offense;
- The Title IX Coordinator, investigator, or decisionmaker had a conflict of interest or bias for or against complainants or respondents generally or the individual Complainant or Respondent that would change the outcome.

The appealing party must submit an appeal letter to the Title IX Coordinator within five (5) business days of receiving the dismissal of a Complaint or written determination by the decision maker. Appeal procedures will be implemented equally for the parties.

Upon receiving the appeal, the Title IX Coordinator will notify the parties in writing of the appeal by providing:

- Both parties receive a copy of the appeal;
- Providing Respondent a written notice of the allegations if such notice was not previously provided to Respondent, as applicable:
- Both parties five (5) business days make a written statement in support of, or challenging, the dismissal of the Complaint or the written determination by the decisionmaker and response to the appeal.

The Title IX Coordinator will appoint an Appeal Officer or Appeal Panel to review the appeal and any written responses. The Appeal Officer or Appeal Panel, as applicable, will not be the investigator or decisionmaker, the Title IX Coordinator, or the person who dismissed the Complaint (if applicable).

The Appeal Officer or Appeal Panel, as applicable, will make its determination on the appeal and the Title IX Coordinator will notify the parties in writing of the result of the appeal and the Appeal Officer's or Appeal Panel's, as applicable, rationale for the result.

Any additional procedures or bases for appeal will be equally available to all parties.

XI. General Timeframes

Lasell University is committed to responding promptly and effectively to conduct that may constitute Prohibited Conduct in its education program and activity.

Lasell University applies the following general timeframes to the major stages of the Grievance Procedures, excluding any extension(s) of time for good cause:

- Evaluation – 7 business days
- Investigation – 120 business days
- Determination – 14 business days
- Appeal – 14 business days

Reasonable extension(s) of these timeframes may occur on a case-by-case basis for good cause and may be requested by any party. If an extension is granted, the parties will be provided with written notice that includes the reason for any delay. The Title IX Coordinator has discretion over all decisions as to extensions of time.

The unavailability of an advisor or other support person will not significantly delay any interview, meeting, or proceeding under these Grievance Procedures.

XII. Record Retention

Lasell University will maintain for a period of seven years records of the following:

- Each University Sexual Misconduct grievance process conducted under this Policy, including any determination regarding responsibility and any audio or audiovisual recording or transcripts, any disciplinary sanction imposed on the Responding Party, and remedies provided to the complainant designed to restore or preserve access to the University’s education program or activity;
- Any appeal and the result therefrom;
- Any informal resolution and the result therefrom; and
- Records of any actions, including any supportive measures, taken in response to a report or formal complaint of University Sexual Misconduct. In each instance, the University will document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the University’s educational and working program or activity. If the University does not provide a Reporting Party with supportive measures, then the University will document the reasons why such a response was not clearly unreasonable in light of the known circumstances.

XIII. Additional Provisions

Lasell University requires the Title IX Coordinator, as well as any investigator, decisionmaker, or facilitator of informal resolution, or Appeal Officer or Appeal Panel to not have a conflict of interest or bias for or against Complainants or Respondents generally or an individual Complainant or Respondent.

Documents submitted and/or issued in connection with this Policy and the Grievance Procedures—including but not limited to Complaints, notices, investigative reports, evidence, informal resolution agreements, recordings, transcripts, and other information—may not be disclosed or publicized during the Grievance Procedures by parties, witnesses, advisors, or support persons, as applicable, except as otherwise described in this Policy or as required or authorized by law. The Policy prohibits retaliation at all times, including by parties against witnesses.

XIV. Modification and Review of Policy

Lasell University reserves the right to modify this Policy and the Grievance Procedures to take into account applicable legal requirements, to address extraordinary circumstances, and/or as it deems necessary to further the purpose and intent of the Policy.

Appendix A: Definitions

The following definitions are provided to further define certain terms in the Title IX Policy and Grievance Procedures.

- **Complaint:** An oral or written request to Lasell University that objectively can be understood as a request for Lasell University to investigate and make a determination about alleged discrimination under the Policy and Grievance Procedures.
- **Complainant (or Reporting Party):**
 - (1) A student or employee who is alleged to have been subjected to conduct that could constitute Sex Discrimination under the Policy and Grievance Procedures; or
 - (2) A person other than a student or employee who is alleged to have been subjected to conduct that could constitute Sex Discrimination under the Policy and Grievance Procedures and who was participating or attempting to participate in Lasell University's education program or activity at the time of the alleged Sex Discrimination.

Lasell University, even when the Title IX Coordinator initiates a Complaint, is not a Complainant.

- **Confidential Employee:** An employee:
 - (1) Of Lasell University, whose communications are privileged or confidential under federal or state law. The employee's confidential status is only with respect to information received while the employee is functioning within the scope of their duties to which privilege or confidentiality applies;
 - (2) Of Lasell University, whom Lasell University has designated as confidential for the purpose of providing services to persons related to sex discrimination. If such an employee also has a duty not associated with providing those services, the employee's confidential status is only with respect to information received about Sex Discrimination in connection with providing those services; or
 - (3) Of Lasell University or another postsecondary institution, who is conducting an Institutional Review Board-approved human-subjects research study designed to gather information about Sex Discrimination—but the employee's confidential status is only with respect to information received while conducting the study.
- **Consent:** Sexual activity must be clear, knowing, and voluntary. Consent must be affirmative and cannot be assumed merely by a person's failure to say no or failure to physically resist. Consent may be given by words or actions, so long as those words or actions create mutually understandable, clear permission regarding one's willingness to engage in sexual activity. Important things to keep in mind about consent:
 - A. Consent to one form of sexual activity does not imply consent to all forms of sexual activity. Likewise, consent to sexual activity on past occasions does not imply consent on future occasions.
 - B. The existence of a prior or current relationship does not, in itself, constitute consent.
 - C. Consent can be withdrawn or modified at any time.

- D. Accepting a meal, a gift, or an invitation to date does not imply or constitute consent.
- E. A person under the age of 16 is a minor and unable to consent as a matter of law.
- F. Use of alcohol or drugs: Although a person's intoxication does not necessarily render them unable to consent to sexual activity, one's *incapacitation*, whether caused by drugs, alcohol, or some other condition, renders that person unable to consent to sexual activity. Incapacitation is a state beyond drunkenness or intoxication, and a person is not incapacitated merely because they have been drinking or using drugs. If there is a question about whether someone consented to sexual activity after consuming drugs or alcohol, the University will examine the issue from the perspective of a reasonable person. Specifically, the University will consider whether the Responding Party reasonably should have known about the impact of alcohol and other drugs on the Reporting Party's ability to give consent. Some behaviors that signal a state of incapacitation include the following:
 - An inability to walk independently or to maintain one's balance and equilibrium;
 - An inability to speak coherently or other signs of confusion or disorientation;
 - Vomiting and/or lack of consciousness.

The Responding Party's consumption of alcohol or the use of illegal substances does not constitute a mitigating circumstance when it contributes to a violation under this Policy.

- **Day:** A business day, unless otherwise specified.
- **Disciplinary sanctions:** Consequences imposed on a Respondent following a determination under the Grievance Procedures that the Respondent violated the Policy.
- **Education program or activity:** All the operations of Lasell University.
- **Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.
- **Incapacity:** A state in which an individual is unable to make informed, rational judgments and lacks the capacity to understand the nature of their actions or to consent due to the influence of drugs, alcohol, or other impairments. This includes, but is not limited to, the inability to understand the who, what, when where, why, or how of a situation, and being unconscious, asleep, or otherwise unaware that the sexual activity is occurring.
- **Incest:** Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Party:** Complainant or Respondent.
- **Pregnancy or related conditions:**

- Pregnancy, childbirth, termination of pregnancy, or lactation;
 - Medical conditions related to pregnancy, childbirth, termination of pregnancy, or lactation; or
 - Recovery from pregnancy, childbirth, termination of pregnancy, lactation, or related medical conditions.
- **Rape** (except Statutory Rape): the carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.
 - **Relevant:** Related to the allegations of Sex Discrimination under investigation as part of the Grievance Procedures. A question is relevant when it seeks evidence that may aid in showing whether the alleged Sex Discrimination occurred. Evidence is relevant when it may aid a decisionmaker in determining whether the alleged Sex Discrimination occurred.
 - **Remedies:** Measures provided, as appropriate, to a Complainant or any other person identified by the Title IX Coordinator as having had their equal access to Lasell University's education program or activity limited or denied by Sex Discrimination. These measures are provided to restore or preserve that person's access to Lasell University's education program or activity after Lasell University determines that Sex Discrimination occurred under the Grievance Procedures.
 - **Respondent:** A person who is alleged to have violated the Title IX Policy. Lasell University is not a Respondent.
 - **Sexual Assault with an Object:** To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or their temporary or permanent mental or physical incapacity.
 - **Sodomy:** Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or their temporary or permanent mental or physical incapacity.
 - **Statutory Rape:** Nonforcible sexual intercourse with a person who is under the statutory age of consent.
 - **Student:** A person who has gained admission to Lasell University.
 - **Supportive Measures:** Individualized measures offered, as appropriate, as reasonably available, without unreasonably burdening a Complainant or Respondent, and not for punitive or disciplinary reasons, and without fee or charge to Complainant or Respondent to (1) restore or preserve the party's access to Lasell University's education program or activity, including measures that are designed to protect the safety of the parties or the educational environment; or (2) provide support during the Grievance Procedures or informal resolution process.

- **Third-party:** refers to any individual who is not a University student, a faculty member, or a staff member (e.g., visitors, vendors, alumni/ae).
- **Witness** refers to any individual who shares information relating to an allegation of prohibited conduct under this Policy.

Appendix B: Resources

On-Campus Resources

The following represent some of the resources and services available to Lasell University students, faculty, and staff.

Confidential Resources

Confidential resources are not required to report any information to anyone unless there is imminent danger to someone or the community.

In the case of an emergency, please call 911.

Resource	What They Provide/Do	Contact Information
Lasell University Counseling Services	<ul style="list-style-type: none"> • Offers free, confidential, short-term counseling to process personal concerns, problems, or difficult feelings as students grow toward independence and satisfaction with life. 	Location: Mott House Address: 19 Berkeley Place, Newton, MA 02466 Phone: 617-243-2181 Counseling Services Website Email: counselingcenter@lasell.edu Laser Support Line (24/7/365 free access to counseling support: 833-434-1217 (U.S) or +44 20 8987 6588 (Int'l.))
Lasell University Health Services	<ul style="list-style-type: none"> • Acute illness or injury evaluation and treatment • Chronic health issues management • Sexually transmitted infections testing and treatment • Contraception • Safe sex counseling • Pregnancy testing and counseling • Urinary tract infections and vaginitis screening and treatment • Pap smears 	Location: Edwards Student Center Address: 216 Woodland Road, Newton, MA 02466 Phone: 617-243-2451 Health Services Website Email: healthservices@lasell.edu

	<ul style="list-style-type: none"> • Sexual health consultation • Urinary problems and testicular exams • On-site laboratory testing • Nutritional counseling • Referrals to specialists 	
Lasell University Confidential Resource Advisors (CRAs)	Speaking with a CRA means that no report will be made to the Title IX Office. A CRA can assist you with obtaining other resources, such as no-contact orders and academic accommodations, and can help you decide what options to pursue. A CRA can continue to be a source of support throughout the process and can serve as your advisor if you and the CRA agree.	Current CRAs

Non-Confidential Resources

Non-confidential resources are required to provide all information about conduct that reasonably may constitute Sex Discrimination under the Policy to the Title IX Coordinator.

<i>Resource</i>	<i>What They Provide/Do</i>	<i>Contact Information</i>
Title IX Coordinator, Maryrose Anthes		Name: Maryrose Anthes Title: Director of Compliance, Section 504 and Title IX Coordinator Phone: 617-243-2270 Email: MAntes@lasell.edu

		Location: First Floor of Eager House
Deputy Title IX Coordinator, Jamie Marcoux		Name: Jamie Marcoux Title: Assistant Vice President for Athletics Phone: 617-243-2358 Email: JMarcoux@lasell.edu
Deputy Title IX Coordinator, Christina Alejandre		Name: Christina Alejandre Title: Assistant Professor & Program Director of Esports & Gaming Management Phone: 617-243-2473 Email: CAlejandre@lasell.edu
Deputy Title IX Coordinator, Charlie Wynn		Name: Charlie Wynn Title: Senior Assistant Director of Undergraduate Operations Phone: 617-243-2226 Email: CWynn@lasell.edu
Deputy Title IX Coordinator, Stephen Hawthorne		Name: Stephen Hawthorne Title: Director of Accessibility Services and Academic Support Phone: 617-243-2212 Email: SHawthorne@lasell.edu
Project Director of Project LASER, Haley Sherman	<ul style="list-style-type: none"> Provide guidance, support, and resources for survivors of domestic violence, sexual assault, and stalking. 	Name: Haley Sherman Title: Project Director of Project LASER Phone: 617-243-2210 Email: HSherman@lasell.edu

<p>Lasell University Campus Police Department</p>	<ul style="list-style-type: none"> • Campus police officers are available at all times: 24 hours a day, seven days a week. 	<p>Non-Emergency Line: 617-243-2269 Emergency Line: 617-243-2279 Lasell University Police Winslow Building 1844 Commonwealth Ave Newton, MA 02365</p>
<p>Lasell University Office of the Dean of Students</p>		<p>Name: David Hennessey Title: Associate Vice President and Dean of Students Phone: 617-243-2124 Email: DHennessey@lasell.edu Location: Edwards Student Center Name: Latoya Johnson Title: Associate Dean of Student Affairs Phone: 617-243-2476 Email: ljohnson@lasell.edu Location: Edwards Student Center</p>
<p>Lasell University Human Resources</p>		<p>Name: Julie Groom Title: Assistant Vice President of Human Resources Phone: 617-243-2176 Email: JGroom@lasell.edu Location: Eager House</p>

Off-Campus Resources

Off-campus resources and services are available to Lasell University students, faculty, staff, and all community members.

In the case of an emergency, please call 911.

Resource	What They Provide/Do	Contact Information
Newton Police Department	<ul style="list-style-type: none"> • File reports of crime • Dedicated Domestic Violence Officer, Dina Vacca 	<p>Dispatch Main Number: 617-796-2100</p> <p>Chief’s Office Number: 617-796-2101</p> <p>Patrol Number: 617-796-2123</p> <p>Newton Police Department Website</p> <p>Address: 1321 Washington Street, Newton, MA 02365</p>
Massachusetts State Police	<ul style="list-style-type: none"> • File reports of crime • Oversees the Sexual Assault Evidence Collection Kit (SAECK) Reports and Tracking System • Statewide resources list • A Guide to Your Rights as a Survivor of Sexual Assault 	<p>Phone: (508) 820-2300</p> <p>Massachusetts State Police Website</p> <p>General Headquarters Address: 470 Worcester Road, Framingham, MA 01702</p>
Newton-Wellesley Hospital (NWH)	<ul style="list-style-type: none"> • Crisis intervention • Safety planning • Short-term psychoeducational counseling • Advocacy • Referral to community resources (legal, housing, shelter, immigration, etc.) • Post-sexual assault assistance including Sexual Assault Nurse Examiner (SANE) Services. Through its participation in the SANE program, the Hospital provides compassionate, survivor- 	<p>Emergency Room Number: (617) 243-6193</p> <p>Domestic and Sexual Violence Resources Number: (617) 243-6521</p> <p>NWH Website</p> <p>Address: 2014 Washington Street Newton, MA 02462</p>

	<p>focused medical care and evidence collection services, which are available for adults, adolescents and children.</p>	
<p>REACH Beyond Domestic Violence (REACH)</p>	<ul style="list-style-type: none"> • Emergency Shelter – a haven for those who have nowhere else to go as they escape abusive situations; a comfortable, home-like atmosphere, compassionate counseling, and practical aid. • Community-Based Advocacy – Advocates help survivors create tangible plans to keep themselves physically and emotionally safe when abusive incidents happen, find a job or housing, access benefits, and accompany them to court. 	<p>24-hour hotline – (800) 899-4000</p> <p>REACH Website</p>
<p>Boston Area Rape Crisis Center (BARCC)</p>	<p>Offer free, confidential services to sexual assault and violence survivors and those supporting them.</p> <ul style="list-style-type: none"> • Hotline • Medical advocacy • Legal advocacy • Counseling and support groups • Case management • Community services 	<p>24-hour Hotline – (800) 841-8371</p> <p>Web Chat Hotline: barcc.org/chat (open 9 a.m. to 11 p.m.)</p> <p>BARCC Website</p> <p>Address: 99 Bishop Allen Drive, Cambridge, MA 02139-3428</p>
<p>National Domestic Violence Hotline</p>	<p>Free, confidential, 24/7 support for domestic violence survivors and those who support them.</p>	<p>Hotline: (800) 799-7233</p> <p>Text Line: Text “START” to 88788</p> <p>NDVH Website & Chat</p>

Bystander Intervention

Safe and Positive Options for Bystander Intervention

Individuals who commit acts of interpersonal violence and abuse are indirectly enabled by *bystanders* who witness the acts and have the opportunity to prevent them, but do not for a variety of reasons. Bystanders outnumber other individuals (victims/survivors or perpetrators) involved in acts of violence, so bystanders who are empowered with intervention knowledge and skills have the best opportunity to prevent such violence.

What is Bystander Intervention?

Darley and Latane, the forefathers of Bystander Intervention, identified five-stages that individuals move through before taking action in a problematic situation. The stages, however, need not be experienced in a linear fashion. (Darley, J. M., & Latané, B. (1968). Bystander intervention in emergencies: Diffusion of responsibility. *Journal of Personality and Social Psychology*, 8, 377-383.)

STAGE ONE: *Notice when a situation can lead to violence.*

While some situations are intrinsically violent in nature and easily noticeable, many other situations are better characterized as problematic or high-risk behaviors that are likely to escalate to violence, including: offensive comments, possessiveness, extreme jealousy, and aggression. Sometimes, a person's gut instinct or intuition can be the best cue that violence is about to occur.

STAGE TWO: *Identify when it's appropriate to intervene.*

At the point when there is enough information to interpret a situation as dangerous, because it appears to be escalating, or it does not appear the behavior will stop on its own, bystanders tend to feel a sense of urgency and recognize that intervention is necessary. The actual timing for the intervention, (the "when") can vary among individuals.

STAGE THREE: *Recognize personal responsibility for intervention.*

It can be easy to assume that others will intervene, so you don't have to, particularly, if other individuals or departments are charged with keeping the community safe. We are more likely to recognize the situation as requiring our help if 1) no one else is around; or 2) we can relate to the issue on a personal level (our friend/family member is in danger; we would want help if we were in that position; we understand impact that violence can have on survivors).

STAGE FOUR: *Know how to intervene.*

Knowing how to intervene safely and comfortably, improves our willingness to intervene. This step involves acquiring skills and developing strategies that lead to effective interventions.

STAGE FIVE: *Take action to intervene.*

Delegate: Ask others to get involved to help take charge of the situation (e.g. a friend, supervisor, bouncer, police officer). Familiarize yourself with the full range of resources available to you in an emergency and during business hours.

Obstacles to intervention

Unfortunately, sometimes our thoughts about the situation or actions of others around us can influence our decision to intervene. Various obstacles can deter us from intervention. We must overcome this *bystander effect* to progress through each of the five stages of bystander intervention.

Safety First

When intervening, your risk of harm goes up if you are alone, get too close in proximity, or violence appears imminent. Here are some tips for safer interventions:

- Approach everyone in a friendly manner.
- Avoid using violence.
- Be honest and direct when possible.
- Recruit friends if needed.
- If the situation becomes too dangerous, immediately call 911.

Overall Tips for Effective Intervention

Individual responsibility and accountability is the foundation of a healthy community. Try these suggestions for intervening effectively.

- Trust your gut! If the behavior worries you, someone probably needs you to intervene.
- Get creative with your interventions! It does not have to work perfectly every time, but the important thing is that you DO SOMETHING, however silly or unplanned.

Bystander intervention can take a variety of forms and techniques are available to fit any personality style and comfort level:

Distract: Create a distraction or redirect the focus of either party to ensure he or she can get out of the situation. If it is appropriate, use humor or an excuse to divert the attention of the perpetrator, creating an opportunity to extricate the potential victim from the situation.

Direct: Confront the harmful behavior directly, so the potential victim is empowered to leave the situation or the perpetrator can make the choice to stop. This can include stepping in to separate the individuals and

Information on Risk Reduction What can I do to stay safe?

- Know where you are going and speak up if you are uncomfortable with the plans.
- If you are meeting someone for the first time, meet in a public place
- Communicate with your partner.
- Know that drinking and drug use can impair your judgement.
- If you are going out in a group, plan to arrive together and leave together. If you decide to leave early, let your friends know. If you're at a party, check in with them during the night to see how they're doing. If something doesn't look right, intervene. Don't be afraid to let a friend know if something is making you uncomfortable or if you are worried about their safety.
- Don't leave a drink unattended. That includes when you use the bathroom, go dancing, or leave to make a phone call. Either take the drink with you or throw it out. Avoid using the same cup to refill your drink.
- Don't accept drinks from people you don't know or trust. This can be challenging in some settings, like a party or a date. If you choose to accept a drink from someone you've just met, try to go with the person to the bar to order it, watch it being poured, and carry it yourself.
- Have a backup plan. Sometimes plans change quickly. You might realize it's not safe for you to drive home, or the group you arrived with might decide to go somewhere you don't feel comfortable. Download a rideshare app, like Uber, or keep the number for a reliable cab company saved in your phone and cash on hand in case you decide to leave.
- Trust your instincts. If you feel unsafe, uncomfortable, or worried for any reason, don't ignore these feelings. Go with your gut. Get somewhere safe and find someone you trust or call law enforcement.

Sex Offender Registration Policy

Campus Police does not maintain an onsite list of Registered Sex Offenders, except upon receipt of a final classification by the Sex Offender Registry Board for an individual who lives or works at Lasell. The Commonwealth of Massachusetts is responsible for maintaining this list and The Sex Offender Registry Board can be contacted by calling or writing to the Commonwealth of Massachusetts Sex Offender Registry Board, PO Box 4547 Salem, MA 01970.

For Questions Call 800 - 93MEGAN or Phone (978) 740-6400

The Sex Offender Registry Site may also be accessed via the internet at the following web site: <http://www.mass.gov>

The Massachusetts Sex Offender Registry Board classifies sex offenders according to levels low risk (1) to high risk (3). The Board is required to transmit a Level 3 sex offender's registration data and final classification to an institution of higher education where the offender works, intends to work, is enrolled as a student, or intends to enroll as a student. Police Departments may also transmit Level 2 and Level 3 sex offender information to the University regarding such sex offenders who may live or work in the vicinity of the University.

The Chief of Police will act as the primary public safety officer at the University. The Chief of Police, the Dean of Students, Chief of Staff & General Counsel, and the Director of Compliance will act as the liaisons to the Massachusetts Sex Offender Registry Board and local Police Departments in receiving sex offender registry information. They will coordinate the posting of Level 3 notifications on campus and disseminate Level 3 information to the President, Vice Presidents, Dean of Students, Assistant Vice President for Human Resources, and managers in areas where vulnerable populations are served. In addition, the Lasell reserves the right to directly notify instructors, faculty members and/or supervisors. Managers in areas of responsibility who service vulnerable populations shall be made aware of the following:

- *The University Policy on Access to Sex Offender Information.*
- *Where Sex Offender Registry Information is Available.*
- *The Procedures LU Follows upon Receipt of Sex Offender Registry Information.*

Community Notification of Level 3 Sex Offender Information

Level 3 offender notices shall be posted by the Director of Public Safety or his/her designee within 2 days of receiving the information from the Board, regardless of when a meeting to inform the offender occurs.

Classified Offender's Obligation to Notify the University

Current and Incoming Students who are enrolled and receive their final classification or a change in classification as a Level 2 or Level 3 sex offender during their period of enrollment must immediately (within 24 hours) notify the Chief of Police, Robert Shea, at 617-243-2426 to arrange a meeting with the Dean of Students, and Campus Police or their designees.

Applying and/or Perspective Students must notify the Chief of Police, Robert Shea, at 617-243-2426 or rshea@lasell.edu, to arrange a meeting when they intend to enroll at the University or enroll in classes; however this meeting must take place prior to the start of classes.

Current Employees who receive their final classification or a change in classification as a Level 2 or Level 3 sex offender during their period of employment must immediately notify the Chief of Police, Robert Shea, at 617-243-

2426 to arrange a meeting with the Dean of Students, the Assistant Vice President for Human Resources and the Chief of Police or his designees.

University Officials' Meeting with Level 2 or Level 3 Sex Offender

The sex offender will be advised of the following:

- The University's knowledge of his/her final classification.
- The University's obligation to provide public access to Level 2 & 3 sex offender information through its Department of Public Safety.
- Any restrictions that will be imposed on the sex offender.
- If the offender is classified at Level 3, he/she is further informed of the University's policy of posting notice at each campus.
- If the offender is classified at Level 3, provide the offender with a copy of the community notification the University intends to post.
- If the offender is classified at Level 3, that the community notification will take place within two days of receipt regardless of when the meeting occurs.

Failure to follow the University SORI policy, specifically the "Finally Classified Offender's Obligation to Notify the University" may result in withdrawal from classes, restriction from University facilities, revocation of employment and/or notification to the Massachusetts Sex Offender Registry Board and/or local police.

Public Access to Level 2 & 3 Sex Offender Information

The University will advise students and employees how to access sex offender information through appropriate University publications that include but are not limited to the University Website.

The Chief of Police will be responsible for maintaining a Level 2 and Level 3 Sex Offender Binder on each campus. The sex offender information binders at the Lasell Police offices shall be available for public inspection and copies of Level 2 and 3 notices may be provided upon appropriate written request.

The Chief of Police or his/her designee will not respond to a request for Level 2 or 3 sex offender information unless the request is presented in writing utilizing the University's "Sex Offender Information Request Form." The form is available online at the University website and in hard copy at the Lasell Police Station. Chief of Police or his/her designee will maintain a log and record of all inquiries including copies of all the written requests for sex offender information.

Upon receiving a written request for information, the Chief of Police or his/her designee will inform individuals seeking public information on sex offenders to contact their local police department or the Board to obtain a more in-depth listing of sex offender information.

Upon receiving a written request for information, the Chief of Police or his/her designee will also inform individuals seeking public information on sex offenders that use of sex offender information to engage in illegal discrimination or harassment of an offender shall be punishable by not more than two and one-half years in the house of correction or by a fine of not more than \$1,000 or by both such fine and imprisonment.

Important Phone Numbers

IMPORTANT PHONE NUMBERS	
Campus Police for all emergencies	617-243-2279
for routine business	617-243-2269
Newton Police for emergencies	911
Newton Police for routine business	617-796-2100
Newton Fire	911
Ambulance	911
Residence Life	617-243-2124
Health Services	617-243-2451
Counseling Services	617-243-2181
Boston Area Rape Crisis Center	617-492-7273
Intimate Partner Abuse	
National Domestic Violence Hotline	800-799-7233
REACH (Waltham)	800-899-4000
Support Groups	

Cambridge Women’s Center	617-354-8807
Fenway Health Center (GLBT)	617-267-9001
Mass Substance Abuse Hotline	800-327-5050
National Suicide Prevention Lifeline	800-273-8255
Samaritan’s Helpline (24 Hour)	800-252-8336
Riverside Emergency Services	800-529-5077
Newton-Wellesley Hospital	617-243-6000

The Clery Act requires that the Federal Bureau of Investigation’s Uniform Crime Reporting Handbook (UCR) and the UCR National-Incident-Based-Reporting-System (NIBRS) crime definitions are used in connection with reporting crimes in the Annual Security and Fire Safety Report.

Crime Definitions And Statistics For Calendar Years 2021- 2023

The following constitutes a list of definitions excerpted from the UCR, with the exception of forcible rape and non-forcible sex offenses, which are excerpted from the NIBRS edition of the UCR:

Arson: any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Criminal Homicide-Manslaughter by Negligence: the killing of another person through gross negligence.

Criminal Homicide-Murder and Non-negligent Manslaughter: the willful (non-negligent) killing of one human being by another.

Robbery: the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary: the unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: the theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned---including joyriding.)

Weapons; Carrying, Possessing, Etc.: the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Drug Abuse Violations: the violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Liquor Law Violations: the violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness

Domestic Violence: includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

Dating Violence: violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction

Stalking: a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress

Sex Offenses:

- **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

Bias or Hate – an institution must report, by category of prejudice, any Clery crime described above, as well as crimes of larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property, to the extent that such crime manifests evidence that the victim was intentionally selected because of the victim’s actual or perceived race, gender, religion, sexual orientation, ethnicity, national origin, gender identity or disability.

Criminal Offenses

OFFENSE TYPE	Year	On Campus	Residential Facilities	Non-Campus Buildings & Properties	Public Property	Total Incidents
Murder & Non-negligent Manslaughter	2021	0	0	0	0	0
	2022	0	0	0	0	0
	2023	0	0	0	0	0
Negligent Manslaughter	2021	0	0	0	0	0
	2022	0	0	0	0	0
	2023	0	0	0	0	0
Sex Offenses						
Rape	2021	3	3	0	0	3
Fondling	2021	0	0	0	0	0
Statutory Rape	2021	0	0	0	0	0
Incest	2021	0	0	0	0	0
Rape	2022	2	2	0	0	2
Fondling	2022	2	2	0	0	2
Statutory Rape	2022	0	0	0	0	0
Incest	2022	0	0	0	0	0

OFFENSE TYPE	Year	On Campus	Residential Facilities	Non-Campus Buildings & Properties	Public Property	Total Incidents
Rape	2023	3	3	0	0	3
Fondling	2023	1	1	0	0	1
Statutory Rape	2023	0	0	0	0	0
Incest	2023	0	0	0	0	0
Robbery	2021	0	0	0	0	0
	2022	0	0	0	0	0
	2023	0	0	0	0	0
Aggravated Assault	2021	0	0	0	0	0
	2022	1	0	0	0	1
	2023	1	1	0	0	1
Burglary	2021	2	0	0	0	2
	2022	0	0	0	0	0
	2023	3	3	0	0	3

OFFENSE TYPE	Year	On Campus	Residential Facilities	Non-Campus Buildings & Properties	Public Property	Total Incidents
Motor Vehicle Theft	2021	0	0	0	0	0
	2022	0	0	0	0	0
	2023	0	0	0	0	0
Arson	2021	0	0	0	0	0
	2022	0	0	0	0	0
	2023	0	0	0	0	0
Domestic Violence	2021	1	1	0	0	1
	2022	0	0	0	0	0
	2023	0	0	0	0	0
Dating Violence	2021	0	0	0	0	0
	2022	0	0	0	0	0
	2023	0	0	0	0	0

Stalking	2021	3	3	0	0	3
	2022	1	0	0	0	1
	2023	2	1	0	0	2
ARRESTS FOR SELECTED OFFENSES						
	Year	On Campus	Residential Facilities	Non-Campus Buildings	Public Property	Total Incidents
Drug Violations	2021	1	0	0	0	1
	2022	0	0	0	0	0
	2023	0	0	0	0	0
Liquor Law Violations	2021	0	0	0	0	0
	2022	0	0	0	0	0
	2023	0	0	0	0	0
Weapons Violations	2021	1	0	0	0	1
	2022	1	0	0	0	1
	2023	0	0	0	0	0

COLLEGE JUDICIAL REFERRALS	Year	On Campus	Residential Facilities	Non-Campus Buildings	Public Property	Total Incidents
Drug Violations	2021	5	4	0	0	5
	2022	16	15	0	0	16
	2023	21	16	0	0	21
Liquor Law Violations	2021	82	79	0	0	82
	2022	30	24	0	0	30
	2023	33	30	0	0	33
Weapons Violations	2021	1	1	0	0	1
	2022	1	1	0	0	1
	2023	1	1	0	0	1

Hate Crimes – On Campus (2021)

OFFENSE TYPE	2021								
	Total	Race	Religion	Sexual Orientation	Gender	Disability	National Origin	Gender Identity	Ethnicity
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage	0	0	0	0	0	0	0	0	0

Vandalism of Property									
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Hate Crimes – On Campus Student Housing Facilities (2021)

OFFENSE TYPE	2021								
	Total	Race	Religion	Sexual Orientation	Gender	Disability	National Origin	Gender Identity	Ethnicity
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0

Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage	0	0	0	0	0	0	0	0	0
Vandalism of Property									

Hate Crimes – Non-Campus (2021)

OFFENSE TYPE	2021								
	Total	Race	Religion	Sexual Orientation	Gender	Disability	National Origin	Gender Identity	Ethnicity
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0

Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0	0

Hate Crimes – Public Property (2021)

OFFENSE TYPE	2021								
	Total	Race	Religion	Sexual Orientation	Gender	Disability	National Origin	Gender Identity	Ethnicity
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0

Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0	0

Hates Crimes – On Campus (2022)

OFFENSE TYPE	2022 Total	Race	Religion	Sexual Orientation	Gender	Disability	National Origin	Gender Identity	Ethnicity
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0

Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0	0

Hate Crimes – On Campus Student Housing Facilities (2022)

OFFENSE TYPE	2022								
	Total	Race	Religion	Sexual Orientation	Gender	Disability	National Origin	Gender Identity	Ethnicity
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0

Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0	0

Hate Crimes – Non-Campus (2022)

OFFENSE TYPE	2022 Total	Race	Religion	Sexual Orientation	Gender	Disability	National Origin	Gender Identity	Ethnicity
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0

Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0	0

Hate Crimes – Public Property (2022)

OFFENSE TYPE	2022								
	Total	Race	Religion	Sexual Orientation	Gender	Disability	National Origin	Gender Identity	Ethnicity
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0

Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0	0

Hate Crimes – On Campus (2023)

OFFENSE TYPE	2023								
	Total	Race	Religion	Sexual Orientation	Gender	Disability	National Origin	Gender Identity	Ethnicity

Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage Vandalism of Property	0	0	0	0	0	0	0	0	0

Hate Crimes – On Campus Student Housing Facilities (2023)

OFFENSE TYPE	2023								
	Total	Race	Religion	Sexual Orientation	Gender	Disability	National Origin	Gender Identity	Ethnicity
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage	0	0	0	0	0	0	0	0	0

Vandalism of Property									
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Hate Crimes – Non-Campus (2023)

OFFENSE TYPE	2023								
	Total	Race	Religion	Sexual Orientation	Gender	Disability	National Origin	Gender Identity	Ethnicity
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0

Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage	0	0	0	0	0	0	0	0	0
Vandalism of Property									

Hate Crimes – Public Property (2023)

OFFENSE TYPE	2023								
	Total	Race	Religion	Sexual Orientation	Gender	Disability	National Origin	Gender Identity	Ethnicity
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses - Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0

Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/Damage	0	0	0	0	0	0	0	0	0
Vandalism of Property									

Colleges are required to disclose where any offenses where “unfounded.” Lasell University had zero unfounded offenses.

Fire Safety

Lasell University is committed to providing a fire safe community, to that end we have several notification systems, as well as rules and regulations in place to ensure a safe campus. The fire safety regulations are designed to prevent injuries to members of the community and damage to facilities.

We routinely advise members of Lasell University’s community that if they discover a fire, they need to immediately leave whatever building they are in and pull the fire alarm as they exit the building. Fire alarm pull stations are located at every exit of every building. Once safely outside of the building, individuals are asked to call 911 or the Campus Police Office at 617-243-2279 to report the fire.

Lasell University has a total of 27 on-campus residence halls. Each building is protected by a combination of smoke detectors and fire alarm pull-stations; all but two of our residence buildings are also protected by fire sprinklers. It is the University’s intention that the two buildings not currently containing fire sprinklers will be retrofitted with them in the future. A detailed list of the fire protection systems for each building is included at the end of this report.

All the automatic fire detection systems report directly to the Newton Fire Department whenever activated. This ensures of an automatic and rapid response to any fire alarm activation in any of our buildings. The closest fire station to the campus is 2/10 of a mile from the western-most end of the campus, which allows the first fire company to be on scene in four minutes or less; the National Fire Prevention Association recommended response time to incidents is to have the first fire company on scene within 5 minutes.

The Campus Police, Facilities & Sustainability Management Department, and Residential Life Staff, continuously monitor, report and correct any fire safety issues that are discovered. In addition, as an added degree of safety,

the Newton Fire Department conducts quarterly inspections of all residence halls. During these inspections they ensure that all fire alarm and sprinkler systems are in proper working order, all fire doors and exits are unobstructed, and all the buildings' fire extinguishers are in the proper locations and appropriately charged. After each building has been completely inspected, Campus Police is supplied with a written report for the building.

Information regarding fire prevention and fire safety is communicated to the members of the student body via the Lasell University Student Handbook.

In case of a fire, all occupants of the building should do the following:

- Evacuate the building
- Pull a fire alarm on their way out. One is located near each exit of the building
- Move to the designated meeting area for the evacuated building
- Do not re-enter the building until advised to do so by the Fire Department or Campus Police

When a fire alarm is sounding in any building on campus, the building **MUST** be evacuated **IMMEDIATELY**. Once outside of the building, all occupants are directed to move a safe distance away from the building. For fire alarms in residence halls, all students are directed to report to the designated meeting area for their building. These areas are pre-determined, and students are advised of the meeting places during residence hall meetings in September.

Any individual refusing to, or failing to, vacate a building during a fire alarm will be subject to disciplinary action.

Fire extinguishers are installed in predetermined locations in all buildings and must remain where mounted except in the case of a fire. The University has all extinguishers on campus serviced and replaced twice a year, as necessary, by a certified fire extinguisher service company. At no time are fire extinguishers to be used to prop doors open. Tampering with fire extinguishers and/or fire protection equipment, such as smoke detectors and fire exits, is a criminal offense. Such instances will result in disciplinary action, a fine and possible criminal action for those individuals found responsible. Blocking fire doors or activating emergency door exit alarms will also result in disciplinary action and a possible fine.

Fire Prevention

Each year there are over 1000 fires reported in college residence halls and fraternity/sorority housing resulting in a number of injuries or fatalities. Most of the deaths and injuries are needless because most fires can be prevented. The best way to avoid fires is to avoid the hazards that create them.

To prevent fires and control fire spread DO NOT:

- Overload electrical circuits
- Cover or tamper with smoke detectors
- Block or prop fire doors open

To enhance fire safety, the following is prohibited in ANY campus building:

- Storing or possessing internal-combustion engines of any kind in any campus building
- Storing or possessing flammable liquids of any kind
- Storing or possessing propane tanks or propane grills inside of any campus building
- Using or possessing candles, incense, etc.
- Open flames
- Using interior decorations (including live Christmas trees, wreaths or roping) that do not meet fire and safety codes
- Heat producing appliances including (but not limited to): halogen lamps, sun lamps, electrical blankets, and heating pads
- Barbecue grills
- Candles, potpourri burners and incense burners.
- Fireworks or firecrackers

The Residential Life staff routinely conducts “Health and Safety” checks of the residential buildings and will confiscate unauthorized items or equipment without notice, and issue fines to those students in violation of policy.

Each residence hall is equipped with smoke detectors and fire extinguishers in all hallways. Resident students are urged to take the following steps to enhance their personal safety:

- Become familiar with fire equipment, fire exits and evacuation procedures
- Keep rooms and lounges free of fire hazards
- Report all damaged or inoperable fire equipment to their R.A. or A.C.

Misuse Of or Causing False Alarms

In the interest of public safety, incidents involving damage or misuse of fire alarm systems or fire protection equipment will not be condoned. In a residential building, if no individual can be determined to be responsible for a misuse of an alarm system, all the residents of the hall will be held financially responsible for any costs associated with the violation.

False fire alarms endanger the residents of a building, the public and the firefighters who respond to the incident. Individuals found responsible for a malicious false alarm will be referred to the University's conduct system and may face the loss of housing privileges (in the case of a residential student) and / or suspension from the University. Persons responsible for these activities may also face criminal prosecution. Students are not to be on, or use, fire escapes except in cases of emergency. Property may not be stored on fire escapes, and fire exits onto fire escapes are to be kept closed except for emergencies.

Arson

Acts of arson are considered intolerable in that they jeopardize life and/or property. Persons found responsible for such activities (including trash fires, lighting of bulletin boards or door decorations) within the University's community will be referred to the conduct system and face the loss of housing privileges (in the case of a residential student) and/or suspension from the University. Persons responsible for these activities may also face criminal prosecution.

Cooking

Students are allowed to cook in approved cooking areas in the residence halls. Students are also allowed to bring and use microwave ovens in approved areas and/or their rooms. With these privileges comes responsibility. Students who choose to cook, or use a microwave, to heat or reheat food items must monitor the items they are cooking and remain in the room where the cooking devices are being used. If a cooking device or microwave is unattended and causes the activation of the building's fire alarm, the individual who was cooking will be responsible for any costs incurred in relation to the fire alarm activation.

No cooking appliances may be used in student residence rooms. Items falling into this category include (but are not limited to): coffee makers; toasters; toaster ovens; electric grills; rice cookers; popcorn machines; hot pots; warming trays; and free-standing burners. Each residence building has a kitchen, and most of these kitchens are equipped with a stove and/or microwave and a sink. All residents are welcome to use the kitchens whenever they wish. Students who choose to bring cooking appliances (not including microwaves) to campus, may only use them in the designated kitchen area.

Fire Drills

Each residence hall has at least one monitored fire drill per semester. During these drills, representatives of Residential Life and Campus Police monitor the drills and check all the buildings to ensure compliance. Individuals who fail to evacuate the buildings are referred to the University's conduct system. In academic year 2023, Lasell University conducted 44 monitored fire drills in residence halls.

Carbon Monoxide Detection

In addition to the fire safety devices already noted in this report, all residence halls are equipped with carbon monoxide detectors to help ensure the safety of all occupants.

Fire Safety Training

Basic fire safety instruction is provided to all students by multiple means. Fire drills in the residence halls are conducted each semester to ensure that all occupants understand the proper building evacuation procedures during an emergency. Additionally, the members of the undergraduate Resident Assistant Staff receive specific training during their orientation and training period, and during ongoing in-service training meetings, as needed. Additional education/training is available to all occupants of the residence halls upon requests made to Campus Police through the professional staff in Residential Life or by the building Resident Assistants.

Furniture

Any upholstered furniture brought into a residential building must be fire-rated, and any drapes and curtains must be made of fireproofed material.

Smoking

In compliance with the Massachusetts Clean Indoor Air Act (Massachusetts General Laws, Chapter 270, Sect. 22), all residential buildings at Lasell University are smoke-free. Students who violate this policy, and/or who tamper with the smoke detectors in the residential buildings, will be subject to disciplinary action. Students who choose to smoke outside of residential buildings are asked to use appropriate receptacles to dispose of cigarettes.

Student Housing Evacuation Procedures

Building Evacuation Plans

In some situations, it may become necessary to evacuate one floor of a building, or an entire building, due to an emergency situation such as fire. The relocation of the individuals will differ depending on the area(s) affected, size of the building(s), and the reason(s) for evacuation.

If the evacuation affects:

One Building

If a building must be evacuated for the protection and safety of its occupants, students and/or employees are asked to move away from the premises to a location specified by Campus Police. No one will be allowed to return to his or her residence hall/classroom until Campus Police feels confident the emergency is resolved.

Residential Buildings

For the purpose of residence halls, the campus has been divided into three geographic areas, North, South, and Central Campus. These areas are designated for specific residence halls and do not include non-residential buildings. In case of an evacuation, it may be necessary to relocate one or all the building occupants from any number of buildings or geographic areas. If the evacuation sites need to be adjusted Campus Police will be responsible for the necessary notifications regarding the new evacuation site.

Classroom Evacuation

If it appears that the evacuation will be for an extended period, the Registrar in conjunction with Facilities & Sustainability Management will determine available classroom space. The Registrar will provide faculty and students with this information. If the situation takes place in a classroom building during weekday or evening hours when classes are in session, Campus Police will work with the faculty to find suitable locations for classes.

Evening Students

If the situation takes place in a classroom building during evening hours Campus Police will work with faculty to find suitable locations for classes once time becomes available.

Commuter Students

If the situation takes place in a classroom building during daytime hours the Campus Police will work with the faculty to find suitable locations for classes once time becomes available. In the interim commuter students will be instructed on where they can remain and receive available updates.

Reporting Fires On Campus

To report a fire on campus, contact Campus Police at 617-243-2279, pull the nearest fire alarm or call 911. Anytime a fire occurs on campus, no matter how large or small and regardless of whether the fire department responds, Campus Police must be notified, 617-243-2279.

Fire Statistics			
	2021	2022	2023
Number of Fires	0	0	0
Number of Injuries	0	0	0
Number of Fatalities	0	0	0
Property Damage	\$0	\$0	\$0
Number of Fire Drills	52	52	44

Fires 2021

There were no reported fires in 2021.

Fires 2022

There were no reported fires in 2022.

Fires 2023

There were no reported fires in 2023.

Residence Hall Fire Safety Systems

Residence Hall Fire Safety Systems					
Building	Monitored Fire Alarm System	Fire Sprinklers	Smoke Detectors	Fire Alarm Pull	Portable Fire Extinguishers

				Stations	
Bragdon,121 Woodland Rd	Y	Y	Y	Y	Y
Briggs, 15 Maple St	Y	Y	Y	Y	Y
Butterworth,23 Seminary Ave	Y	Y	Y	Y	Y
Campus Center, 131 Woodland	Y	Y	Y	Y	Y
Carpenter, 174 Woodland Rd	Y	Y	Y	Y	Y
Case, 188 Woodland Rd	Y	Y	Y	Y	Y
Chandler, 77 Maple St	Y	Y	Y	Y	Y
Cushing, 173 Woodland Rd	Y	Y	Y	Y	Y
East Hall, Woodland Rd	Y	Y	Y	Y	Y
Forest Suites, 33 Forest Ave	Y	Y	Y	Y	Y
Gardner, 204 Woodland Rd	Y	Y	Y	Y	Y
Haskell, 5 Vista Ave.	Y	Y	Y	Y	Y
Hoag, 132 Woodland Rd	Y	Y	Y	Y	Y
Holt, 53 Seminary Ave.	Y	Y	Y	Y	Y
Karandon, 145 Woodland Rd	Y	Y	Y	Y	Y
Keever, 69 Maple St.	Y	Y	Y	Y	Y
McClelland, 6 Studio Rd	Y	N	Y	Y	Y
Mott, 19 Berkeley Place	Y	Y	Y	Y	Y

Ordway, 85 Maple St.	Y	Y	Y	Y	Y
North Hall, 117 Woodland Rd	Y	Y	Y	Y	Y
Pickard, 62 Maple St.	Y	Y	Y	Y	Y
Rockwell, 68 Studio Rd	Y	Y	Y	Y	Y
Saunders, 150 Woodland Rd	Y	Y	Y	Y	Y
Spence, 15 Vista Ave	Y	Y	Y	Y	Y
Van Winkle, 10 Studio Rd	Y	N	Y	Y	Y
West Hall, Woodland Rd	Y	Y	Y	Y	Y
Woodland, 216 Woodland Rd	Y	Y	Y	Y	Y